

Costessey Town Council





Nigel Bailey Deputy Town Clerk Tel: 01603 742958 e: info@costesseytc.org 20 July 2021

NOTICE is hereby given that a Meeting of the Property & Environment Working Group of Costessey Town Council will be held on Tuesday 27th July 2021 at 7:30pm

AGENDA

Members of the public are most welcome to attend. The Waiting Room will open at 7:15pm

<https://zoom.us/ Meeting ID: 525 844 8551 Password: 152933>

Members of the public are most welcome to attend until and unless the working group deals with confidential business. Please contact the Deputy Clerk by the preceding Friday on info@costesseytc.org if you wish to join this meeting or if you wish to raise a question. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak. The meeting will be recorded and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary. Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for any confidential items

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To accept apologies for absence
- 2 To receive Declarations of Interest **Members must declare any pecuniary, non-pecuniary or sensitive interests in any items on the agenda. In the case of pecuniary interests, the member should withdraw from the room while the matter is discussed.**
- 3 To sign the minutes of the previous meeting held on 22 June 2021
- 4 To receive an update on the previous minutes
- 5 To consider installing privacy curtains at the Queen's Hills Community Centre Dinneen Hall
- 6 To consider a request for a 'Well-BEE-ing' Garden at the Costessey Centre (Pauline Williamson)
- 7 To consider installing an outdoor tap at the Costessey Centre (Pauline Williamson)
- 8 To agree new location for a piece of play equipment at Longwater and consider replacement swings
- 9 To review the Breckland / Longwater Pitch Hire Agreement
- 10 To receive an update on bus shelter repairs and provision at Lodge Farm
- 11 To confirm the date of the next meeting as Tuesday 24th August 2021 at 7:30pm

To deal with all matters concerning buildings and open spaces. Grounds to be included on every agenda as a standing item.

Properties & Environment Committee:

Cllrs J Amis, M Bedford, G Blundell, D Burrill, L Glover, J Newby & P O'Connor.

All other members of the Town Council and the general public are welcome to attend

Over the time I have been meeting with the Hirers at Queens Hills Community Centre I have had regular hirers asking when we will be getting curtains for the main windows. I did mention this a while ago and would be grateful if the Councillors would consider Curtains for Q Hills. Some of our Hirers moved from the Costessey Centre to Queens Hills others use the building in the evenings and are seen from outside. The area has an increased footfall with more walkers and residents using the bus lane and adjoining grounds.

The guideline price similar to the Costessey centre replacements cost £6,000.

Regards

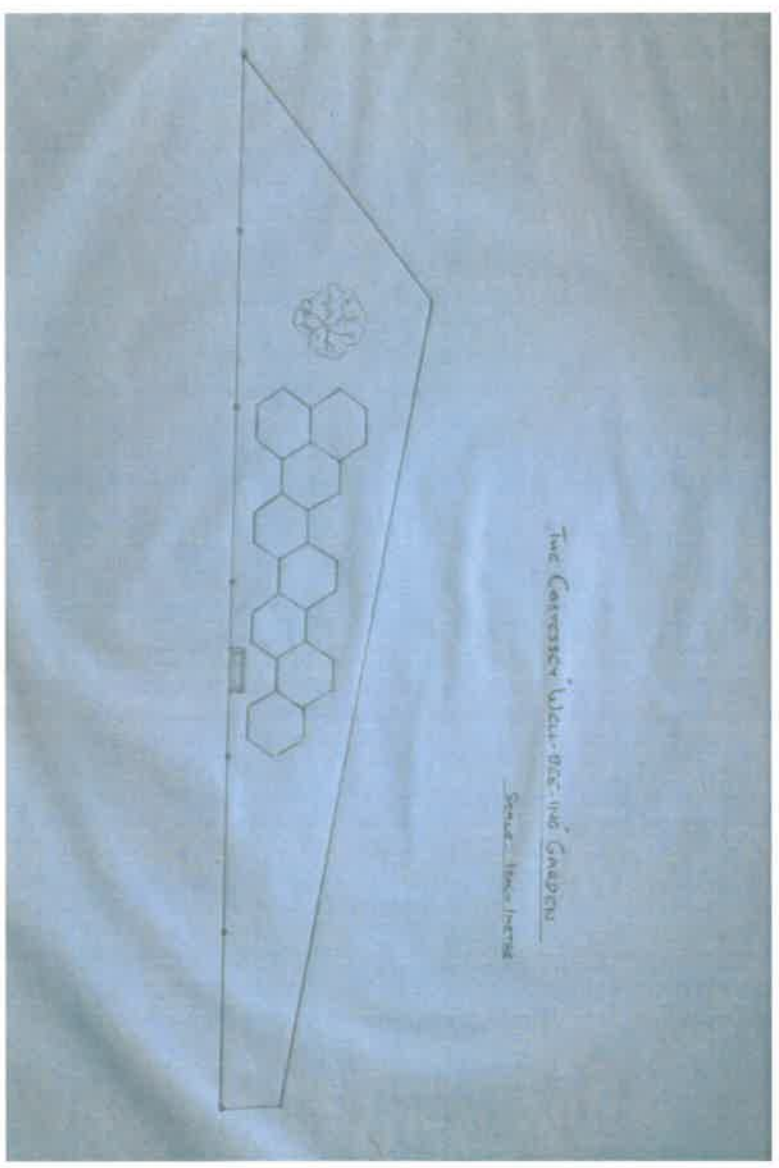
Debbie Bowles

Buildings Manager

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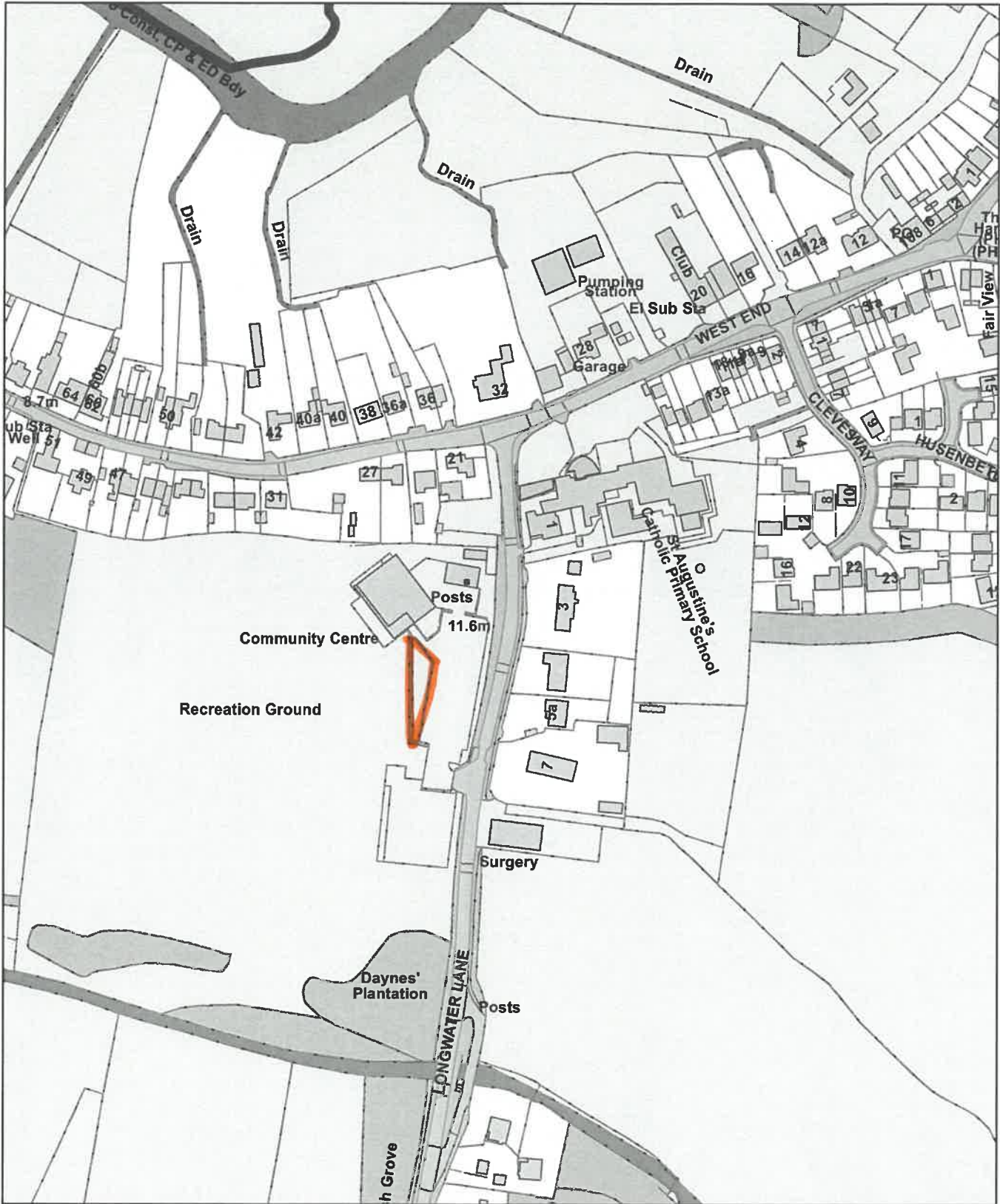
Please see attached an initial suggested design for a Well-BEE-ing Garden, planted with Pollinator-friendly plants, sited between the car park and the illuminated path to the Costessey Centre, that I would like the P & E Committee to consider, and hopefully approve. This would be mainly planted with plant donations from local residents with some purchased from local nurseries, possibly with discounts to support this community venture. I have already submitted an application for £5000 from the National Lottery/IKEA fund Places Called Home, but even if unsuccessful, this is a project I feel would be well worth consideration as being particularly beneficial to our more elderly and disabled residents, as well as providing a rich nectar source throughout the year for our pollinators. If necessary, I would approach other funding streams to ensure that we could proceed, providing the Town Council approve its siting there. I am putting out feelers to enquire whether there would be support for a Garden Club to be set up here in Costessey as an off-shoot of FOTV, as, whilst involved in the recent planting of the Sensory Garden, I have had several conversations with residents who would be keen to join such a group. I would hope that some members of this club would be keen to support and become involved in creation and maintenance of community plantings, such as this and the Sensory Garden already in place.

Please could you also add to the agenda our request for an accessible outside tap adjacent to the Sensory Garden to facilitate watering of this area (and hopefully at a later date the new Well-BEE-ing Garden!?)



The Conroy's Way: 1963-1965

Sewer: [unclear]



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Costessey Town Council



Rules for Football

1. All teams must give the Town Council a copy of their fixture list as soon as it is received. Any planned friendly games must also be notified at least two weeks and two days ahead of the proposed game.
2. Any changes to fixture lists must be notified at least two weeks and two days in advance to allow for staff allocation.
3. A decision will be made usually on Fridays as to whether pitches are playable having taken into account the weather forecast for the weekend. However, it is hoped that where matches have not been called off managers and officials will continue to use their common sense if there has been considerable bad weather. Barry Barber should not be contacted direct.
4. Costessey Sports Club will be responsible for erecting and dismantling the goal posts before and after each game.
5. The goals posts must be stored away in a tidy manner in the compounds provided for them and must be locked before leaving the premises.
6. The Town Council asks that Costessey Sports Club be 'good neighbours' and respect the other users of the Recreation Grounds. Many of those using the Grounds are of course children and therefore the home and away teams and their supporters should be reminded that foul language is unacceptable.
7. If footballs do go over fences into neighbouring gardens someone should be delegated to go to the residents door and ask for the ball politely. Under no circumstances should anyone be allowed to climb into the gardens of any of the private premises surrounding the recreation grounds to retrieve footballs.
8. Football boots must be removed at the door when returning from the field into the building at the end of the match. Under no circumstances should boots be banged against a wall to remove mud nor should they be washed in either the showers or the sinks inside the buildings as this blocks the drains.

The Costessey Centre

9. The pitch and changing rooms will be allocated by the Town Council.
10. Net hooks and flags must not be left out and any damages to machinery as a result of these being left out will be recovered in full. **Please count in/out the pegs** The Town Council purchased a gang mower and were it to run over one of these pegs it would severely damage the machine. The cost of damage to CTC equipment will be recovered in full of Costessey Sports Club plus any administration costs/expenses deemed appropriate.
11. The caps for the goal post sockets should be stored safely for the duration of their use and replaced when the games are over.
12. Football teams will use the entrance at the rear of Costessey Centre to leave and re-enter the building.

Breckland Hall

Users of changing rooms at Breckland Hall must not use toilets associated with hall hire unless directed to by the Costessey Town Council

Signed
Signed

Dated
Dated

Costessey Sports
Costessey Town Council

Costessey Town Council



PITCH HIRE AGREEMENT BETWEEN COSTESSEY TOWN COUNCIL AND COSTESSEY SPORTS CLUB (FOOTBALL)

This agreement is for the period 1st September 2021 to 30th April 2022 (inclusive) and covers hire of pitches & changing rooms at Longwater Lane Recreation Ground and Breckland Park.

The hire charges for the above period within the 2021/22 season have been set.

Costessey Sports agrees to pay on invoice and to abide by the attached Rules as set down by the Town Council and implemented by the staff and caretakers.

Costessey Town Council accepts no liability for any claims made against it as a result of pitches being unplayable or facilities unusable for any reason.

Signed: _____ (Costessey Sports Club)

Position: _____ Date: _____

Signed: _____ (Costessey Town Council)

Position: _____ Date: _____