

# Costessey Town Council



Nigel Bailey Deputy Town Clerk Tel: 01603 742958 e: [info@costesseytc.org](mailto:info@costesseytc.org) 20 July 2021

**NOTICE is hereby given that a Meeting of the Property & Environment Working Group of Costessey Town Council will be held on Tuesday 27<sup>th</sup> July 2021 at 7:30pm**

## AGENDA

Members of the public are most welcome to attend. The Waiting Room will open at 7:15pm

[https://zoom.us/ Meeting ID: 525 844 8551 Password: 152933](https://zoom.us/MeetingID:5258448551)

Members of the public are most welcome to attend until and unless the working group deals with confidential business. Please contact the Deputy Clerk by the preceding Friday on [info@costesseytc.org](mailto:info@costesseytc.org) if you wish to join this meeting or if you wish to raise a question. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak. The meeting will be recorded and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary. Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for any confidential items

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To accept apologies for absence
- 2 To receive Declarations of Interest **Members must declare any pecuniary, non-pecuniary or sensitive interests in any items on the agenda. In the case of pecuniary interests, the member should withdraw from the room while the matter is discussed.**
- 3 To sign the minutes of the previous meeting held on 22 June 2021
- 4 To receive an update on the previous minutes
- 5 To consider installing privacy curtains at the Queen's Hills Community Centre Dinneen Hall
- 6 To consider a request for a 'Well-BEE-ing' Garden at the Costessey Centre (Pauline Williamson)
- 7 To consider installing an outdoor tap at the Costessey Centre (Pauline Williamson)
- 8 To agree new location for a piece of play equipment at Longwater and consider replacement swings
- 9 To review the Breckland / Longwater Pitch Hire Agreement
- 10 To receive an update on bus shelter repairs and provision at Lodge Farm
- 11 To confirm the date of the next meeting as Tuesday 24<sup>th</sup> August 2021 at 7:30pm

To deal with all matters concerning buildings and open spaces. Grounds to be included on every agenda as a standing item.

Properties & Environment Committee:

Cllrs J Amis, M Bedford, G Blundell, D Burrill, L Glover, J Newby & P O'Connor.

All other members of the Town Council and the general public are welcome to attend