

Costessey Town Council



NOTES from the Meeting of the Future Finances WG of Costessey Town Council held in the Costessey Centre, Longwater Lane, Costessey, NR8 5AH on Friday 6 May 2022 at 10am

Present: Cllrs J Amis (Chair), G Jones, H Elias (Clerk), N Bailey (Deputy Clerk)

Apologies for absence

FF007/22: Cllr S Hannant (injured), P O'Connor (clashing commitment)

Declarations of Interest (pecuniary, non-pecuniary/other & sensitive)

FF008/22: None

Spreadsheet considerations

FF009/22: Council Business Plan: The spreadsheet of potential projects was considered as a basis for a Council Business Plan. A narrative should be added as a preface to the list. The previous preface had been based on the Local Council Awards (LCA) compliance sections, with the accompanying spreadsheet numbered according to the LCA sections. The LCA Awards are to be revised and the previous preface was no longer considered appropriate.

FF010/22: Instead, an overarching mission statement should be agreed, with the list of relevant CTC Policies beneath it with all future policies and projects checked against these.

RECOMMENDED to the FINANCE Committee (& ultimately full Council) that CTC's mission statement should be: "Costessey Town Council – Making Costessey a better place to live, work and visit"

FF011/22: With this in mind, the new plan preface should be arranged in three parts to cover

- i) the Background to Services (ie supporting admin, employees & systems etc);
- ii) The Services themselves (ie a description of what we provide & maintaining the existing services to a high standard);
- iii) Projects to enhance services / offering CTC provides to Costessey

FF012/22: Project Plan: As the spreadsheet format had not been considered appropriate for full Council or members of the public to view, (it is simply a working document), the Deputy Clerk had found an alternative format from Silver End PC, which could be more "user-friendly". Provisions included in Silver End's plan were considered for comparison, though Silver End appeared to be a smaller council.

FF013/22: Specific additional suggestions & recommendations for the plan:

- a) Monthly entertainment event could be organised in a CTC Hall for the community. Cllr S Sizeland had expressed an interest in getting involved with this. **ACTION: Liaise with Cllr S Sizeland**
- b) **RECOMMENDED that Youth Groups come up with ideas for Costessey and feed them back to CTC. ACTION: Youth Group Management Committee Members**
- c) **RECOMMENDED to FINANCE COMMITTEE (& ultimately full Council) that an amount equivalent to that budgeted for the Youth Workers should be included in the 2023-24 Budget to engage Dementia Care Specialists to set up a Dementia Café or similar in CTC Hall/s so that CTC is supporting dementia provision in the same way as it supports youth provision**

FF014/22: The date of the next Future Finances WG Meeting is to be confirmed (presuming next year's Finance Committee sets up a WG in the next Civic Year)

FF015/22: Meeting closed at 11.20am

NB: Reports to Finance Committee as WG was set up by the Finance Committee