

THE COSTESSEY ANNUAL TOWN ASSEMBLY

Minutes of the Annual Town Assembly held at 7pm on 7 May 2019 in the Costessey Centre. Longwater Lane, Costessey, NR8 5AH

PRESENT: Mrs S Blundell, Chairman of Costessey Town Council (Chairman), Mrs H Elias, Clerk to Costessey Town Council (minute taker), 19 members of the public including the following in their official capacities: Mr P Cooper (Honorary Archivist), Mr R Howard (Costessey Memories), Mrs V Bell (Chairman, The Costessey Society), Mr P O'Connor (Costessey Parochial Charity), Mr J Newby (Friends of the Tud Valley), Mr S Blackburn (Chairman of the Costessey & Dereham Branch of the Royal British Legion), Cllr L Glover (Church Warden)

1 Apologies were accepted from Ms K Johnson (Youth Worker), Mr K Thompson (President, Costessey Sports Club), Mrs B Howard (Costessey Community Connector), Cllrs J Amis (representing Costessey Town Council at a Norwich Western Link meeting), F Carter (away) and J Flowerdew (clashing commitment).

2 Minutes of the meeting of 1 May 2018

The minutes were approved and signed.

3 Matters arising from the meeting of 1 May 2018

None.

4 Report of the Chairman of the Town Council

Mrs Blundell presented her report of the Town Council's activities as per the copy attached to the minute book.

5 Report on the accounts of the Town Council for 2018-19 financial year

Mrs Elias presented her report as per the copy attached to the minute book. She explained the responsibilities of the Town Council and summarised the previous year's accounts, noting CIL receipts and grants awarded and received.

6 Report on the budget requirements of the Town Council for the 2019-20 financial year

Mrs Elias's report was presented as per the copy attached to the minute book, summarising how the budget was calculated, plus the budget requirements for the year ahead and the possible strains on council finances.

7 Report from the Costessey Posse (CYP) & The QUBE (Youth Group at Queen's Hills)

Ms Kerry Johnson sent her apologies. Her report as per copy attached to the minute book was taken as read. Mrs Elias explained the role of Costessey Town Council in funding the two youth groups.

8 Presentation of Costessey Community Youth Awards

The Chairman Mrs Blundell awarded a certificate to Jasmine Southgate in recognition of her valuable contributions to the Community of Costessey. She had participated in 2017 & 2018 litter picks, taken on a lead role in running the tuck shop, organised group games and initiated and supervised activities, setting a good example to younger members.

9 Report from the Town Council's Honorary Archivist

Mr Paul Cooper's report was presented as per the copy attached to the minute book. He had decided to phase out his commitment as Honorary Archivist over two years rather than one, as previously stated. He presented packs of CDs of his well-received talks to representatives of Costessey Town Council, the Royal British Legion, the Costessey Society and also the Women's Institute (WI).

10 Report from the Costessey Memories Group Leader

Mr Roy Howard presented the report as per copy attached to the minute book. The group organises talks and film shows, with proceeds going to local groups.

11 Report of the Chairman of Costessey Society

Mrs Bell's report as per copy attached to the minute book was taken as read, as requested by Mrs Bell.

12 Report of the Costessey Parochial Charity Trustees

Mr Richard Rymarz is the Chairman. The Treasurer & Secretary is Cllr Patrick O'Connor who presented the report as per copy attached to the minute book. The Charity owns 51 allotments which are supported by the Town Council, and two pieces of agricultural land which are rented out to raise income for the Charity. The charity supports residents of Costessey in need with small donations and help to buy small items.

13 Report from the Costessey Community Connector (Early Help Hub)

Mrs Howard's report as per copy attached to the minute book was taken as read.

14 Report of the Chairman of the Friends of the Tud Valley

Mr John Newby presented the report as per copy attached to the minute book.

15 Report from the Royal British Legion

Mr Stewart Blackburn presented the report as per copy attached to the minute book. Requests for a Sunset Parade on Remembrance Sunday had been received.

16 Report of the Friends of St Edmund's Church

Cllr Libby Glover reported that the bells were down and should be back soon. The Rev'd Edward Land has been installed as Priest in Charge.

17 Report of the President of Costessey Sports Club

Mr Kevin Thompson sent his apologies. Costessey Sports Club report as per copy attached to the minute book was taken as read.

18 Items raised by members of the public for discussion

a) Schools: A child had been knocked over in the vicinity of a school. Inconsiderate parking was a constant problem. Head Teachers send out a reminder in school newsletters and one "names and shames" offending parents.

b) Double Yellow Lines on roads: These are not often enforced. PCSOs have been removed from Norfolk Constabulary.

c) Grace & Favour Parking: Parking is offered free of charge by Costessey Town Council to parents at the Costessey Centre for St Augustine's School and at Breckland Hall for Three Mile Lane School.

d) Thanks: Mr Stewart Blackburn moved a formal vote of thanks to Mrs Sharon Blundell as an "excellent" Chairman of Costessey Town Council.

The meeting closed at 7.55pm and was followed by further refreshments.

Chairman:

Date: