

Client: Costessey Town Council
 Subject: Journal Report (Excluding Potential Journals)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		J1
Date:		
28/05/2020		

Jrn No.	A/C No.	A/C Description	Debit	Credit
1	1/01	Breckland Hall and Owen Barnes Room	654,642.00	
	1/05	Cemetery Store	42,122.00	
	1/06	Longwater Lane Store	7,452.00	
	1/07	New Costessey Centre	1,703,769.00	
	1/08	Queen's Hill Community Centre	1,243,359.00	
	1/09	Costessey Cemetery Extension	78,890.00	
	1/99	Total L & B		3,730,234.00
	21/01	Breckland Hall Fixtures and Fittings	9,182.00	
	21/02	West Costessey Hall Fixtures and Fittings	3,520.00	
	21/03	Costessey Centre Fixtures and Fittings	178,982.00	
	21/04	Computer Equipment	9,580.00	
	21/05	Other Equipment	15,374.00	
	21/06	Play Equipment	103,904.00	
	21/07/2	John Deere 2036R Compact Tractor AO 68 FLF	21,500.00	
	21/07/3	Charterhouse Vertidrain	5,250.00	
	21/07/4	John Deere 400CX Loader Attachment	4,500.00	
	21/07/5	McConnel PA3430 Hedgecutter	10,600.00	
	21/07/6	John Deere Mower AU 58 JFX	9,000.00	
	21/07/7	John Deere 4720 Tractor OU 12 FYO	18,950.00	
	21/07/8	Trimax Snake	18,500.00	
	21/07/9	Elliott Shredder	4,950.00	
	21/08	Trailer	2,373.00	
	21/09	Skateboard Ramp	16,982.00	
	21/11	Mowers etc.	4,440.00	
	21/12	SAM2 Equipment	6,300.00	
	21/13	Cemetery Container Store	948.00	
	21/14	MUGA at Longwater Lane	67,715.00	
	21/15	Defibrillators (3)	2,485.00	
	21/16	Breckland Galleon	32,998.00	
	21/99	Total V & E		548,033.00
	41/01	Bus Shelters	39,593.00	
	41/02	Village Sign	2,237.00	
	41/04	Grit, Salt and Dog Bins	2,192.00	
	41/05	Cemetery Fencing	4,097.00	
	41/06	Breckland Seats & Tables	2,228.00	
	41/07	Noticeboards (3)	4,582.00	
	41/08	Longwater Lane Fencing	16,381.00	
	41/99	Total I A		71,310.00
	61/01	Roundwell Monument	5,600.00	
	61/02	Paintings	6,060.00	
	61/03	Chairman's Badge of Office	1,149.00	
	61/04	Millennium Embroidered Quilt	535.00	
	61/11	Greenhills Wood	1.00	
	61/12	Gurney Road to Grove Avenue Footpath	1.00	
	61/13	Gunton Lane	1.00	
	61/14	Longwater Lane Recreation Ground	1.00	
	61/15	Taverham Lane	1.00	
	61/16	Breckland Road Recreation Ground	1.00	
	61/17	Bunkers Hill	1.00	
	61/18	Cemetery	1.00	
	61/19	Cricket Ground	1.00	
	61/20	10 m Strip Of Land Adjacent To Cemetery	1.00	
	61/21	Land at Roundwell Junction	1.00	

Client: Costessey Town Council
 Subject: Journal Report (Excluding Potential Journals)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		J1
Date: 28/05/2020		

Jrn No.	A/C No.	A/C Description	Debit	Credit
	61/22 61/23 61/24 61/99	Hussenbeth Longdell Hills Roundabouts Land at Breydon Drive Total C A	1.00 1.00 1.00	13,358.00
		Fixed Assets Opening Balances		
2	21/05 21/11 21/07/10 21/07/6 21/11 21/99 41/09 41/10 41/99	Other Equipment Mowers etc. John Deere X380 Ride on Mower John Deere Mower AU 58 JFX Mowers etc. Total V & E Play Area Safety Surface Streetlights (189) Total I A	1,384.00 1,270.00 4,290.00 2,256.00 21,000.00 170,823.00	9,000.00 200.00 191,823.00
		Fixed Asset Additions & disposals		
3	320/2 320/3 320 321/2 321/3 321 327/2 327/3 327 328/2 328 330/2 330 335/2 335 336/2 336/3 337/2 337/3 337	Tfr to 320 Tfr from 323 EMR Elections Tfr to 321 Tfr from 321 Rolling Capital Fund Tfr to 327 Tfr from 327 EMR Property Maintenance Tfr to 328 EMR Legal Fees Tfr to 330 EMR Recruitment Tfr to 335 EMR CIL 2019-20 Tfr to 336 Tfr from 336 Tfr to 337 Tfr from 337 EMR Streetlight Maintenance	3,788.00 31,366.96 5,133.04 2,598.00 4,541.00 5,000.00 1,000.00 10,030.43 57,800.00 57,800.00 109,600.00 12,428.00	3,500.00 288.00 36,500.00 7,139.00 5,000.00 1,000.00 10,030.43 57,800.00 122,028.00
		Separate Earmarked Reserve movements		
4	4033/01 4030A	Newsletter Publicity Contra Revenue disclosures	6,701.75	6,701.75

Client: Costessey Town Council
 Subject: Journal Report (Excluding Potential Journals)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		J1
Date: 28/05/2020		

Jrn No.	A/C No.	A/C Description	Debit	Credit
		Totals	4,813,945.18	4,813,945.18

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
1/01	Breckland Hall and Owen Barnes Room	1	-	654,642.00		654,642.00	654,642.00
1/05	Cemetery Store	1	-	42,122.00		42,122.00	42,122.00
1/06	Longwater Lane Store	1	-	7,452.00		7,452.00	7,452.00
1/07	New Costessey Centre	1	-	1,703,769.00		1,703,769.00	1,703,769.00
1/08	Queen's Hill Community Centre	1	-	1,243,359.00		1,243,359.00	1,243,359.00
1/09	Costessey Cemetery Extension	1	-	78,890.00		78,890.00	78,890.00
B1/01	Freehold Land and Buildings b/f		-	3,730,234.00	-	3,730,234.00	3,730,234.00
1/99	Total L & B	1	-		3,730,234.00	(3,730,234.00)	(3,730,234.00)
B1/03	Freehold Land and Buildings Disposals		-	-	3,730,234.00	(3,730,234.00)	(3,730,234.00)
21/01	Breckland Hall Fixtures and Fittings	1	-	9,182.00		9,182.00	9,182.00
21/02	West Costessey Hall Fixtures and Fittings	1	-	3,520.00		3,520.00	3,520.00
21/03	Costessey Centre Fixtures and Fittings	1	-	178,982.00		178,982.00	178,982.00
21/04	Computer Equipment	1	-	9,580.00		9,580.00	9,580.00
21/05	Other Equipment	2	-	1,384.00		16,758.00	15,374.00
21/06	Play Equipment	1	-	103,904.00		103,904.00	103,904.00
21/07/10	John Deere X380 Ride on Mower	2	-	4,290.00		4,290.00	-
21/07/2	John Deere 2036R Compact Tractor AO 68 FLF	1	-	21,500.00		21,500.00	21,500.00
21/07/3	Charterhouse Vertidrain	1	-	5,250.00		5,250.00	5,250.00
21/07/4	John Deere 400CX Loader Attachment	1	-	4,500.00		4,500.00	4,500.00
21/07/5	McConnel PA3430 Hedgecutter	1	-	10,600.00		10,600.00	10,600.00
21/07/6	John Deere Mower AU 58 JFX	2	-	9,000.00	9,000.00	-	9,000.00
21/07/7	John Deere 4720 Tractor OU 12 FYO	1	-	18,950.00		18,950.00	18,950.00
21/07/8	Trimax Snake	1	-	18,500.00		18,500.00	18,500.00
21/07/9	Elliott Shredder	1	-	4,950.00		4,950.00	4,950.00
21/08	Trailer	1	-	2,373.00		2,373.00	2,373.00
21/09	Skateboard Ramp	1	-	16,982.00		16,982.00	16,982.00

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
21/11	Mowers etc.	1	-	4,440.00			
		2		1,270.00			
		2			200.00	5,510.00	4,440.00
21/12	SAM2 Equipment	1	-	6,300.00		6,300.00	6,300.00
21/13	Cemetery Container Store	1	-	948.00		948.00	948.00
21/14	MUGA at Longwater Lane	1	-	67,715.00		67,715.00	67,715.00
21/15	Defibrillators (3)	1	-	2,485.00		2,485.00	2,485.00
21/16	Breckland Galleon	1	-	32,998.00		32,998.00	32,998.00
B5/01	Vehicles and Equipment b/f		-	554,977.00	9,200.00	545,777.00	548,033.00
21/99	Total V & E	1	-		548,033.00		
		2		2,256.00		(545,777.00)	(548,033.00)
B5/03	Vehicles and Equipment Disposals		-	2,256.00	548,033.00	(545,777.00)	(548,033.00)
41/01	Bus Shelters	1	-	39,593.00		39,593.00	39,593.00
41/02	Village Sign	1	-	2,237.00		2,237.00	2,237.00
41/04	Grit, Salt and Dog Bins	1	-	2,192.00		2,192.00	2,192.00
41/05	Cemetery Fencing	1	-	4,097.00		4,097.00	4,097.00
41/06	Breckland Seats & Tables	1	-	2,228.00		2,228.00	2,228.00
41/07	Noticeboards (3)	1	-	4,582.00		4,582.00	4,582.00
41/08	Longwater Lane Fencing	1	-	16,381.00		16,381.00	16,381.00
41/09	Play Area Safety Surface	2	-	21,000.00		21,000.00	-
41/10	Streetlights (189)	2	-	170,823.00		170,823.00	-
B6/01	Infrastructure Assets b/f		-	263,133.00	-	263,133.00	71,310.00
41/99	Total I A	1	-		71,310.00		
		2			191,823.00	(263,133.00)	(71,310.00)
B6/03	Infrastructure Assets Disposals		-	-	263,133.00	(263,133.00)	(71,310.00)
61/01	Roundwell Monument	1	-	5,600.00		5,600.00	5,600.00
61/02	Paintings	1	-	6,060.00		6,060.00	6,060.00
61/03	Chairman's Badge of Office	1	-	1,149.00		1,149.00	1,149.00
61/04	Millennium Embroidered Quilt	1	-	535.00		535.00	535.00
61/11	Greenhills Wood	1	-	1.00		1.00	1.00

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date: 28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
61/12	Gurney Road to Grove Avenue Footpath	1	-	1.00		1.00	1.00
61/13	Gunton Lane	1	-	1.00		1.00	1.00
61/14	Longwater Lane Recreation Ground	1	-	1.00		1.00	1.00
61/15	Taverham Lane	1	-	1.00		1.00	1.00
61/16	Breckland Road Recreation Ground	1	-	1.00		1.00	1.00
61/17	Bunkers Hill	1	-	1.00		1.00	1.00
61/18	Cemetery	1	-	1.00		1.00	1.00
61/19	Cricket Ground	1	-	1.00		1.00	1.00
61/20	10 m Strip Of Land Adjacent To Cemetery	1	-	1.00		1.00	1.00
61/21	Land at Roundwell Junction	1	-	1.00		1.00	1.00
61/22	Hussenbeth	1	-	1.00		1.00	1.00
61/23	Longdell Hills Roundabouts	1	-	1.00		1.00	1.00
61/24	Land at Breydon Drive	1	-	1.00		1.00	1.00
B7/01	Community Assets		-	13,358.00	-	13,358.00	13,358.00
61/99	Total C A	1	-		13,358.00	(13,358.00)	(13,358.00)
B7/03	Community Assets Disposals		-	-	13,358.00	(13,358.00)	(13,358.00)
100	Trade Debtors		1,183.01			1,183.01	637.00
E1/01	Trade Debtors		1,183.01	-	-	1,183.01	637.00
105	VAT Control		6,633.03			6,633.03	6,635.25
E2/01	V A T Recoverable		6,633.03	-	-	6,633.03	6,635.25
110	Prepayments		1,459.74			1,459.74	3,322.50
115	Prepaid Fete costs 2021-22		2,675.95			2,675.95	-
E4/01	Prepayments		4,135.69	-	-	4,135.69	3,322.50
121	Accrued Interest Receivable		632.00			632.00	-

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
E5/02	Accrued Interest Receivable		632.00	-	-	632.00	-
201	Barclays Current/Premium Acct		546,375.01			546,375.01	499,807.94
G/01	Bank Current Accounts		546,375.01	-	-	546,375.01	499,807.94
211	Barclays Treasurers Account		140,000.00			140,000.00	116,000.00
G/02	Bank Deposit Accounts		140,000.00	-	-	140,000.00	116,000.00
202	Barclays Salaries Account		42,416.70			42,416.70	31,197.98
212	Clerks Imprest Acc 1		2,000.00			2,000.00	2,000.00
213	Groundsman Imprest Acc 2		3,000.00			3,000.00	3,000.00
G/04	Officers' Bank Accounts		47,416.70	-	-	47,416.70	36,197.98
231	Petty Cash		300.00			300.00	300.00
G/11	Petty Cash and Other Floats		300.00	-	-	300.00	300.00
500	Trade Creditors		(542.52)			(542.52)	(3,095.69)
H3/01	Trade Creditors		(542.52)	-	-	(542.52)	(3,095.69)
525	Superannuation Due		(10,152.63)			(10,152.63)	-
H4/02	Superannuation Payable		(10,152.63)	-	-	(10,152.63)	-
520	PAYE & NI Due		(6,264.07)			(6,264.07)	(5,197.98)
H5/02	Payroll Taxes and Social Security		(6,264.07)	-	-	(6,264.07)	(5,197.98)
510	Accruals		(7,521.34)			(7,521.34)	(7,969.04)

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
H6/01	Accruals		(7,521.34)	-	-	(7,521.34)	(7,969.04)
540	Deposits -Breckland		(6,973.50)			(6,973.50)	(6,953.50)
541	Deposits - Costessey Centre		(1,072.00)			(1,072.00)	(1,072.00)
542	Deposits - QHCC		(1,000.00)			(1,000.00)	(1,030.00)
H7/01	Booking Deposits Received		(9,045.50)	-	-	(9,045.50)	(9,055.50)
530	Income In Advance -Hire fees		(982.50)			(982.50)	-
533	Income in Advance Fete 2021/22		(4,778.53)			(4,778.53)	(6,433.34)
H7/02	Deferred Income		(5,761.03)	-	-	(5,761.03)	(6,433.34)
570	Retentions Payable		(3,751.39)			(3,751.39)	(3,751.39)
H11/01	Capital Creditors		(3,751.39)	-	-	(3,751.39)	(3,751.39)
321	Rolling Capital Fund	3	(316,582.00)	5,133.04		(311,448.96)	(286,307.29)
329	EMR New Cemetery Fund		(97,894.23)			(97,894.23)	(96,134.96)
K81/01	Balance brought forward		(414,476.23)	5,133.04	-	(409,343.19)	(382,442.25)
321/2	Tfr to 321	3	-		36,500.00	(36,500.00)	(67,966.67)
329/2	Tfr to 329		-			-	(1,759.27)
K81/02	Contribution to Reserve		-	-	36,500.00	(36,500.00)	(69,725.94)
321/3	Tfr from 321	3	-	31,366.96		31,366.96	42,825.00
K81/03	Contributions from Reserve		-	31,366.96	-	31,366.96	42,825.00
320	EMR Elections	3	(18,712.00)		288.00	(19,000.00)	(15,500.00)
325	EMR Parish Plan Projects		-			-	(1,759.27)
327	EMR Property Maintenance	3	(31,648.00)	4,541.00		(27,107.00)	(16,536.00)
328	EMR Legal Fees	3	(15,000.00)	5,000.00		(10,000.00)	(10,000.00)

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date: 28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
330	EMR Recruitment	3	(1,000.00)	1,000.00		-	-
334	EMR CIL 2018-19		(19,164.55)			(19,164.55)	-
335	EMR CIL 2019-20	3	(10,030.43)	10,030.43		-	-
337	EMR Streetlight Maintenance	3	(12,428.00)	12,428.00		-	-
K83/01	Balance brought forward		(107,982.98)	32,999.43	288.00	(75,271.55)	(43,795.27)
320/2	Tfr to 320	3	-		3,500.00	(3,500.00)	(3,500.00)
325/2	Tfr to 325		-			-	1,759.27
327/2	Tfr to 327	3	-		7,139.00	(7,139.00)	(10,571.00)
328/2	Tfr to 328	3	-		5,000.00	(5,000.00)	-
330/2	Tfr to 330	3	-		1,000.00	(1,000.00)	-
334/2	Tfr to 334		-			-	(19,164.55)
335/2	Tfr to 335	3	-		10,030.43	(10,030.43)	-
336/2	Tfr to 336	3	-		57,800.00	(57,800.00)	-
337/2	Tfr to 337	3	-		122,028.00	(122,028.00)	-
K83/02	Contribution to Reserves		-	-	206,497.43	(206,497.43)	(31,476.28)
320/3	Tfr from 323	3	-	3,788.00		3,788.00	-
327/3	Tfr from 327	3	-	2,598.00		2,598.00	-
336/3	Tfr from 336	3	-	57,800.00		57,800.00	-
337/3	Tfr from 337	3	-	109,600.00		109,600.00	-
K83/03	Contribution from Reserves		-	173,786.00	-	173,786.00	-
310	General Fund		(142,782.98)			(142,782.98)	(116,700.59)
K99/01	Balance brought forward		(142,782.98)	-	-	(142,782.98)	(116,700.59)
	Balance Sheet Total		38,394.77	4,807,243.43	4,807,243.43	38,394.77	26,082.40

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
109 4807	CAP Greenhills Wood Trees		-			-	6,500.00
211 4037	Maintenance Contracts		508.40			508.40	484.34
211 4039	Grounds Maintenance		7,592.91			7,592.91	4,302.66

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
212 4014	Electricity		(194.80)			(194.80)	-
212 4036	Property Maintenance		88.56			88.56	-
212 4037	Maintenance Contracts		508.40			508.40	484.34
212 4039	Grounds Maintenance		2,811.34			2,811.34	7,974.38
212 4040	Equipment/Small Tools		64.44			64.44	-
212 4042	Equipment Maintenance/Running		99.00			99.00	2,344.89
212 4060	Other Professional Fees		251.83			251.83	-
212 4154	Costessey Fete 2018		-			-	14,783.46
212 4155	Costessey Fete 2021		-			-	(100.00)
291 4001	Salaries & Wages		89,731.25			89,731.25	89,377.91
291 4006	Protective Clothing		296.33			296.33	358.39
291 4008	Training		-			-	70.00
291 4009	Travel		5,543.73			5,543.73	5,501.98
291 4016	Janitorial		39.18			39.18	119.47
291 4017	Health & Safety		420.00			420.00	417.47
291 4021	Telephone & Fax		420.00			420.00	454.70
291 4036	Property Maintenance		227.78			227.78	-
291 4039	Grounds Maintenance		129.71			129.71	-
291 4040	Equipment/Small Tools		218.37			218.37	300.27
291 4041	Equipment Hire		240.00			240.00	-
291 4042	Equipment Maintenance/Running		1,963.41			1,963.41	1,688.09
291 4043	Equipment (new) (under £1K)		576.39			576.39	495.98
291 4044	Vehicle/Eqpt Fuel & Oil		2,203.89			2,203.89	2,428.46
P01/01	Leisure and Recreation		113,740.12	-	-	113,740.12	137,986.79
231 4013	Rent		874.50			874.50	-
231 4022	Postage		-			-	20.88
P01/011	Allotments		874.50	-	-	874.50	20.88
221 4011	Rates		645.87			645.87	573.95
221 4012	Water and Drainage		53.46			53.46	57.00
221 4014	Electricity		113.35			113.35	102.53
221 4018	Refuse Disposal		1,090.00			1,090.00	1,345.00
221 4020	Misc Establishment Costs		562.00			562.00	103.00
221 4035	Vandalism		-			-	232.18
221 4036	Property Maintenance		45.83			45.83	659.56
221 4037	Maintenance Contracts		82.30			82.30	40.30
221 4039	Grounds Maintenance		3,062.44			3,062.44	2,988.53
221 4042	Equipment Maintenance/Running		-			-	121.28

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
P01/02	Cemetery		5,655.25	-	-	5,655.25	6,223.33
102 4002	Youth Worker Contribution		5,256.10			5,256.10	5,742.50
P01/04	Youth Activities		5,256.10	-	-	5,256.10	5,742.50
215 4037	Maintenance Contracts		350.00			350.00	-
215 4043	Equipment (new) (under ◆1K)		9.48			9.48	-
241 4012	Water and Drainage		14.75			14.75	14.28
241 4036	Property Maintenance		200.00			200.00	1,104.45
241 4037	Maintenance Contracts		508.39			508.39	484.34
241 4039	Grounds Maintenance		8,931.00			8,931.00	9,946.80
241 4049	Dog Hygiene		4,248.30			4,248.30	3,896.84
251 4016	Janitorial		1,365.00			1,365.00	-
251 4035	Vandalism		1,318.00			1,318.00	842.74
252 4014	Electricity		602.97			602.97	-
252 4037	Maintenance Contracts		2,737.66			2,737.66	-
252 4042	Equipment Maintenance/Running		530.00			530.00	-
P01/06	Parks and Open Spaces		20,815.55	-	-	20,815.55	16,289.45
201 4001	Salaries & Wages		1,040.00			1,040.00	1,040.00
201 4011	Rates		8,592.50			8,592.50	8,400.00
201 4012	Water and Drainage		619.63			619.63	509.64
201 4014	Electricity		2,192.09			2,192.09	1,489.32
201 4015	Gas		2,056.08			2,056.08	1,117.98
201 4016	Janitorial		22,680.85			22,680.85	22,510.29
201 4017	Health & Safety		62.50			62.50	76.25
201 4018	Refuse Disposal		1,092.00			1,092.00	955.50
201 4021	Telephone & Fax		500.00			500.00	550.00
201 4028	Licences etc		349.14			349.14	338.54
201 4035	Vandalism		11.08			11.08	-
201 4036	Property Maintenance		3,450.50			3,450.50	4,586.82
201 4037	Maintenance Contracts		573.97			573.97	1,188.79
201 4039	Grounds Maintenance		32.72			32.72	83.33
201 4040	Equipment/Small Tools		-			-	372.40
201 4042	Equipment Maintenance/Running		135.00			135.00	-
201 4043	Equipment (new) (under ◆1K)		416.06			416.06	833.33

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
201 4050	Security Costs		289.20			289.20	263.24
202 4011	Rates		17,553.25			17,553.25	17,160.00
202 4012	Water and Drainage		966.63			966.63	1,745.52
202 4014	Electricity		10,647.55			10,647.55	12,534.83
202 4015	Gas		2,898.54			2,898.54	4,286.37
202 4016	Janitorial		45,970.47			45,970.47	45,527.09
202 4017	Health & Safety		135.73			135.73	114.50
202 4018	Refuse Disposal		1,092.00			1,092.00	1,365.00
202 4028	Licences etc		1,112.90			1,112.90	797.28
202 4035	Vandalism		1,072.24			1,072.24	-
202 4036	Property Maintenance		11,411.42			11,411.42	4,162.22
202 4037	Maintenance Contracts		2,544.43			2,544.43	2,130.42
202 4039	Grounds Maintenance		-			-	83.34
202 4040	Equipment/Small Tools		2,404.25			2,404.25	17.98
202 4042	Equipment Maintenance/Running		311.34			311.34	-
202 4043	Equipment (new) (under \diamond 1K)		346.41			346.41	54.15
202 4050	Security Costs		289.20			289.20	526.52
202 4154	Costessey Fete 2020		100.00			100.00	-
203 4154	Costessey Fete 2020		87.50			87.50	-
203 4155	Costessey Fete 2019		11,293.83			11,293.83	-
205 4011	Rates		5,523.75			5,523.75	5,400.00
205 4012	Water and Drainage		221.78			221.78	419.80
205 4014	Electricity		9,126.81			9,126.81	9,378.24
205 4016	Janitorial		22,825.87			22,825.87	22,523.27
205 4017	Health & Safety		62.50			62.50	72.83
205 4018	Refuse Disposal		717.00			717.00	760.50
205 4027	Computer Software & IT		10.40			10.40	-
205 4028	Licences etc		224.50			224.50	620.22
205 4036	Property Maintenance		5,347.74			5,347.74	1,427.58
205 4037	Maintenance Contracts		1,480.17			1,480.17	2,103.39
205 4039	Grounds Maintenance		-			-	83.33
205 4040	Equipment/Small Tools		0.73			0.73	-
205 4042	Equipment Maintenance/Running		-			-	495.00
205 4043	Equipment (new) (under \diamond 1K)		17.88			17.88	697.62
205 4050	Security Costs		289.20			289.20	263.24
P01/07	Community Centres		200,179.34	-	-	200,179.34	179,065.67
101 4001	Salaries & Wages		212,223.30			212,223.30	201,950.87
101 4007	Courses / Conferences		49.50			49.50	99.00
101 4008	Training		441.44			441.44	509.00
101 4009	Travel		4,496.21			4,496.21	3,092.66

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TBI
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
101 4010	Misc Staff Costs		544.61			544.61	518.16
101 4017	Health & Safety		1.49			1.49	-
101 4020	Misc Establishment Costs		6.05			6.05	6.87
101 4021	Telephone & Fax		2,790.51			2,790.51	3,134.61
101 4022	Postage		458.68			458.68	263.89
101 4023	Stationery & Printing		1,323.61			1,323.61	1,425.37
101 4024	Subscriptions/Publications		2,009.63			2,009.63	1,766.62
101 4025	Insurance		9,673.23			9,673.23	9,013.83
101 4026	Photocopy Hire / Charges		3,441.76			3,441.76	3,362.12
101 4027	Computer Software & IT		10,244.80			10,244.80	12,685.88
101 4028	Licences etc		107.00			107.00	100.00
101 4037	Maintenance Contracts		408.32			408.32	-
101 4040	Equipment/Small Tools		49.15			49.15	33.72
101 4042	Equipment Maintenance/Running		111.21			111.21	-
101 4043	Equipment (new) (under ♦1K)		1,458.09			1,458.09	104.17
101 4051	Bank Charges		167.62			167.62	55.43
101 4056	Audit Fees - External		1,600.00			1,600.00	1,600.00
101 4057	Audit Fees - Internal		1,201.55			1,201.55	1,162.00
101 4058	Accountancy Fees		1,690.80			1,690.80	1,855.80
101 4060	Other Professional Fees		5,033.79			5,033.79	1,700.00
109 4055	Legal Fees		-			-	381.00
4030A	Publicity Contra	4	-		6,701.75	(6,701.75)	(6,939.00)
P01/08	Establishment/General Administration		259,532.35	-	6,701.75	252,830.60	237,882.00
102 4008	Training		1,487.29			1,487.29	105.00
102 4009	Travel		11.70			11.70	-
102 4020	Misc Establishment Costs		6.82			6.82	-
102 4023	Stationery & Printing		3.50			3.50	2.48
102 4033	Publicity - Newsletter		6,701.75			6,701.75	6,938.98
102 4043	Equipment (new) (under ♦1K)		-			-	362.53
102 4201	Chairman's Allowance		28.75			28.75	218.31
102 4205	Civic Reception		497.82			497.82	774.16
P01/09	Civic Activities		8,737.63	-	-	8,737.63	8,401.46
109 4802	CAP Grounds Equipment		6,944.00			6,944.00	3,465.00
109 4809	CAP Equipment - new (over ♦1K)		-			-	33,235.00
109 4821	CAP Streetlight Replace/Upgrad		170,822.90			170,822.90	-

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
109 4822	CAP Play Area Safety Surface		21,000.06			21,000.06	-
4199	Capital on Revenue Codes		-			-	590.00
P01/10	Capital Expenditure		198,766.96	-	-	198,766.96	37,290.00
102 4251	Election Expenses		3,788.31			3,788.31	-
P01/11	Election Expenses		3,788.31	-	-	3,788.31	-
4033/01	Newsletter	4	-	6,701.75		6,701.75	6,939.00
P01/14	Publicity		-	6,701.75	-	6,701.75	6,939.00
102 4701	Grants - Permitted Powers		610.00			610.00	1,775.28
P01/15	Grants Permitted Powers		610.00	-	-	610.00	1,775.28
251 4037	Maintenance Contracts		388.12			388.12	-
251 4045	Street Furniture		648.58			648.58	17.23
P01/17	Street Furniture		1,036.70	-	-	1,036.70	17.23
211 1002	Expenses Recovered		(75.00)			(75.00)	-
211 1020	Pitch Hire Fees		-			-	(1,627.50)
212 1002	Expenses Recovered		(75.00)			(75.00)	-
212 1010	Letting Income		-			-	(85.83)
212 1020	Pitch Hire Fees		(1,356.00)			(1,356.00)	(2,970.84)
212 1054	Costessey Fete		-			-	(12,545.06)
212 1056	Commission		-			-	(166.67)
291 1080	Miscellaneous Income		-			-	(75.00)
P02/01	Leisure and Recreation		(1,506.00)	-	-	(1,506.00)	(17,470.90)
231 1001	Rent Recieved		(1,166.00)			(1,166.00)	(303.75)
P02/011	Allotments		(1,166.00)	-	-	(1,166.00)	(303.75)
221 1001	Rent Recieved		(50.00)			(50.00)	(50.00)
221 1030	Burial Fees		(6,385.00)			(6,385.00)	(6,235.00)

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date:		
28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
221 1031	Memorial Fees		(3,135.00)			(3,135.00)	(2,948.67)
221 1033	Purchase of Exclusive Rights		(8,550.00)			(8,550.00)	(14,992.50)
221 1083	Income - Insurance Claims		-			-	(1,420.62)
P02/02A	Cemetery		(18,120.00)	-	-	(18,120.00)	(25,646.79)
241 1002	Expenses Recovered		(198.00)			(198.00)	-
241 1080	Miscellaneous Income		-			-	(4,970.70)
P02/06	Parks and Open Spaces		(198.00)	-	-	(198.00)	(4,970.70)
201 1010	Letting Income		(23,595.98)			(23,595.98)	(24,178.68)
201 1020	Pitch Hire Fees		(1,979.18)			(1,979.18)	-
201 1056	Commission		(21.74)			(21.74)	(19.20)
201 1077	Grants Received		-			-	(1,150.00)
202 1010	Letting Income		(51,324.18)			(51,324.18)	(51,042.26)
202 1020	Pitch Hire Fees		(183.33)			(183.33)	-
202 1056	Commission		(362.93)			(362.93)	(398.31)
202 1083	Income - Insurance Claims		(146.80)			(146.80)	-
203 1055	Costessey Fete 2019		(12,126.97)			(12,126.97)	-
205 1002	Expenses Recovered		(12.50)			(12.50)	-
205 1010	Letting Income		(21,685.36)			(21,685.36)	(21,291.79)
205 1056	Commission		(42.93)			(42.93)	(76.13)
P02/07	Community Centres		(111,481.90)	-	-	(111,481.90)	(98,156.37)
101 1002	Expenses Recovered		(3.00)			(3.00)	-
101 1080	Miscellaneous Income		(5.84)			(5.84)	(14.09)
101 1082	Recycling Income		(100.00)			(100.00)	(100.00)
P02/08	Establishment/General Administration		(108.84)	-	-	(108.84)	(114.09)
102 1002	Expenses Recovered		107.10			107.10	-
102 1077	Grants Received		-			-	(400.00)
P02/09	Civic Activities		107.10	-	-	107.10	(400.00)
109 1073	CIL Receipts		(10,030.43)			(10,030.43)	(19,164.55)
109 1075	Sale of Fixed Assets		(1,500.00)			(1,500.00)	(8,266.67)
109 1077	Grants Received		(57,800.00)			(57,800.00)	(2,000.00)

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date: 28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
109 1078	Grants Received Capital		-			-	(183.36)
252 1077	Grants Received		(109,600.00)			(109,600.00)	-
P02/10	Loans and Capital Receipts		(178,930.43)	-	-	(178,930.43)	(29,614.58)
241 1060	Grass Cutting Agency Income		(13,500.34)			(13,500.34)	(13,145.42)
P02/13	Agency Services		(13,500.34)	-	-	(13,500.34)	(13,145.42)
251 1083	Income - Insurance Claims		(865.00)			(865.00)	-
P02/17	Street Furniture		(865.00)	-	-	(865.00)	-
110 4053	Loan Interest PWLB		27,454.60			27,454.60	28,809.03
110 4054	Loan Capital Repaid PWLB		35,847.00			35,847.00	34,492.57
211 4053	Loan Interest PWLB		1,846.37			1,846.37	2,078.07
211 4054	Loan Capital Repaid PWLB		5,626.01			5,626.01	5,394.31
Q01/02	External Interest Charges - Loans		70,773.98	-	-	70,773.98	70,773.98
101 1090	Interest Received		(3,660.62)			(3,660.62)	(1,686.59)
R01/01	Interest Income - General Funds		(3,660.62)	-	-	(3,660.62)	(1,686.59)
102 4971	Funding from Rolling Capital		-			-	(625.00)
109 4921	Tfr to Rolling Capital Fund		36,500.00			36,500.00	67,966.67
109 4929	Tfr to New Cemetery Fund		-			-	1,759.27
109 4971	Funding from Rolling Capital		(27,944.06)			(27,944.06)	(42,200.00)
U01/1	Special Projects		8,555.94	-	-	8,555.94	26,900.94
101 4928	Tfr to EMR Legal Fees		5,000.00			5,000.00	-
101 4938	Tfr to Recruitment EMR		1,000.00			1,000.00	-

Client: Costessey Town Council
 Subject: Trial Balance Report (Nominal Accounts totalled by Working Papers)
 Year End: 31 March 2020

Prepared by:	Reviewed by:	Schedule:
Stuart Perkes		TB1
Date: 28/05/2020		

A/C No.	Description	AJ No.	Per Client Draft	Debit	Credit	Current Year	Prior Year
102 4920	Tfr to Elections Reserve		3,500.00			3,500.00	3,500.00
102 4970	Tfr from EMR Elections		(3,788.00)			(3,788.00)	-
109 4925	Tfr To Parish Plan Projects Fd		-			-	(1,759.27)
109 4934	Tfr to EMR CIL 2018-19		-			-	19,164.55
109 4935	Tfr to EMR CIL 2019/20		10,030.43			10,030.43	-
109 4936	Tfr to EMR Streetlights		57,800.00			57,800.00	-
109 4986	Tfr from EMR Streetlights		(57,800.00)			(57,800.00)	-
109 4987	Tfr from EMR Streetlight Maint		(113,022.90)			(113,022.90)	-
201 4927	Tf to EMR Property Maintenance		3,550.00			3,550.00	661.00
202 4927	Tf to EMR Property Maintenance		3,589.00			3,589.00	9,838.00
205 4927	Tf to EMR Property Maintenance		-			-	72.00
205 4977	Tfr fr Property Maintenance Fd		(2,598.00)			(2,598.00)	-
252 4937	Tfr To Streetlights Mtnce		122,028.00			122,028.00	-
U01/3	Other Earmarked Reserves		29,288.53	-	-	29,288.53	31,476.28
101 1076	Precept		(636,576.00)			(636,576.00)	(591,448.00)
Y01/1	Precept on Principal Authority		(636,576.00)	-	-	(636,576.00)	(591,448.00)
101 1070	Precept Support Grant		-			-	(9,910.00)
Y03/1	Council Tax Benefit Support Grant		-	-	-	-	(9,910.00)
	Profit & Loss Total		(38,394.77)	6,701.75	6,701.75	(38,394.77)	(26,082.40)