

Costessey Town Council



Hilary Elias, Town Clerk. Tel: 01603 742958. e: info@costesseytc.org @Costesseytc 5 January 2022

SUMMONS TO ATTEND – NOTICE is hereby given that a Meeting of Costessey Town Council will be held on Tuesday 11 January 2022 at 7.30pm in the Costessey Centre, Longwater Lane, Costessey, NR8 5AH.

Members of the public are most welcome to attend via Zoom. Due to Covid restrictions numbers in the Jerningham Room are strictly limited to 22, including Councillors and staff. If you wish to attend in person please contact the Clerk on info@costesseytc.org by the Friday beforehand, who will advise if there is any available space, which will be allocated on a first-come, first-served basis to members of the public. The Zoom Waiting Room will open at approx. 7.20pm

Join Zoom Meeting:

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>

Meeting ID: 525 844 8551

Passcode: 152933

Tel: 0208 080

6591, OR 0203 901 7895, OR 0208 080 6592, OR 0330 088 5830, OR 0131 460 1196

If there is a particular item you are interested in, it would be useful to know this in advance, preferably by the preceding Friday. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers, as the technology will not pick up the sound from afar, or you can e-mail questions in advance. We cannot guarantee members of the public will have the opportunity to speak, other than as part of the Public Participation item at Full Council meetings.

The meeting will be recorded, and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To receive Apologies
- 2 To receive Declarations of Interest
- 3 To confirm the minutes of the Meeting of the Council held at 7.30pm on 14 December 2021

4 To receive Committee Minutes and consider the recommendations therein

- a) Property & Environment Committee of 23 November 2021 (recommendation previously discussed)
- b) Finance Committee meeting of 10 December 2021:
- c) Planning WG meeting of 14 December 2021
- d) Burials WG Meeting of 15 December 2021
- e) Staffing Committee of 22 December 2021

5 To receive updates on matters in the minutes not listed below (NO resolutions)

6 To adjourn the meeting for 15 minutes' public participation

7 Finance Matters

- a) To receive the Internal Auditor's Report of work undertaken at his first visit (Nov 2021)
- b) To approve the budget & set the precept demand for 2022-23: (see report & figures)
- c) To approve the accounts for October 2021 and receive a budget report:
- d) To approve the DRAFT amended Financial Regulations

8 To consider Highways Matters in light of the Transforming Cities Funding Bid

- a) To consider making a request to Norfolk CC to do a traffic survey (JMCC)
- b) To consider a request to Norfolk CC to allow multi passenger vehicles to use the bus lane on Dereham Road (JMCC)

9 To receive correspondence (Verbal and written)

- a) Friends of St Edmund's Church:
- b) Royal British Legion: Thanks

10 To receive District & County Councillors' Reports

11 To consider the latest Government guidance on COVID 19

12 To raise matters of strategic importance (for discussion only - No resolutions)

13 To confirm the date of the next meeting as Tuesday 8 February 2022 at 7.30pm