

# Costessey Town Council



**NOTICE - a Meeting of the Finance Committee of Costessey Town Council will be held at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH on Friday 21 January 2022 at 11am**

Hilary Elias, Town Clerk Tel: 01603 742958 e: [info@costesseytc.org](mailto:info@costesseytc.org) @Costesseytc 14 January 2022

Members of the public are most welcome to attend via Zoom until and unless the committee deals with confidential business. Join Zoom Meeting:

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>

Meeting ID: 525 844 8551 Passcode: 152933 Tel: 0208 080 6591, OR 0203 901 7895, OR 0208 080 6592, OR 0330 088 5830, OR 0131 460 1196

Please contact the Clerk by the preceding Tuesday on [info@costesseytc.org](mailto:info@costesseytc.org) if you wish to raise a question.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

## AGENDA

To transact the business below, to receive the following reports and to make such orders or give such directions as necessary

- 1 To accept apologies for absence
- 2 To receive declarations of Interest (pecuniary, non-pecuniary & sensitive)
- 3 To confirm and sign the minutes of the previous Finance meeting on 10 December 2021
- 4 To receive updates on the previous minutes (No resolutions may be passed)
- 5 To consider the accounts for November 2021
- 6 To consider the accounts for December 2021
- 7 To consider the costs involved in the maintenance of the pitches
- 8 To consider setting a *de minimis* amount for insurance claims (amount over excess)
- 9 To consider a request for a donation from the Norfolk Citizens' Advice Bureau (CAB)
- 10 To receive a general update on Finance matters (No resolutions may be passed)
- 11 To confirm the date of the next Finance Committee Meeting on Friday 11 February 2022
- 12 To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts

**\*THE FOLLOWING ITEMS MAY BE HEARD IN CONFIDENCE / BELOW THE LINE**

- 13 \*To consider writing off an unpaid debt
- 14 \*To consider any confidential finance items

Committee Members: Cllrs G Jones (Chair), J Amis, G Dole, S Hannant, T Laidlaw, P O'Connor (D Burrill as voting substitute when possible)

**NOTE:** Finance Committee has delegated powers to distribute grants from the "Grants-Permitted Powers" Cost Centre within the budget. (Min: 212/21)