



## Minutes of the ONLINE Finance, Budgets & Staffing Committee of Costessey Town Council, held on Tuesday 16 June 2020 at 10.30am

**Present:** Cllrs S Hannant (Chair), J Amis, G Blundell, G Dole J Flowerdew, G Jones, T Laidlaw and P O'Connor; C Mahn; H Elias (Town Clerk) & N Bailey (Deputy Clerk).

The Chair welcomed everyone and explained procedures for remote, online meetings

### To receive apologies for absence

F022/20: None

### To receive declarations of interest

F023/20: Cllr S Hannant declared a pecuniary interest in any item regarding the Council's banking, as she has a pension from Barclays Bank

### To confirm and sign the Minutes of the previous FB&S meeting on 6 December 2019

F024/20: The minutes were agreed and signed with the following amendments:

List of those present: Add Cllr G Dole

Min: F006/20: Treasury Management Policy: should read "Confirmation in writing should be sought from the CCLA that they understand that Costessey TC is a not-for-profit organisation"

### To receive updates on the previous minutes (No resolutions may be passed)

F025/20: Min: F007/20: The Clerk still has problems accessing the Barclays Mandate Team and receiving their e-mails.

F026/20: Min: F019/20: Insurance had been renewed.

F027/20: Min: F020/20: Key Personnel Insurance: The specialist insurance company had withdrawn this type of insurance due to COVID-19.

### To receive a general update on Finance, Budget or Staffing matters

F028/20: None

F029/20: RESOLVED that the date of the next ONLINE FB&S meeting should be Friday 26 June 2020 at 10.30am

F030/20: RESOLVED to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts and salaries

Cllr C Mahn left the meeting

### \*THE FOLLOWING ITEMS WERE HEARD IN CONFIDENCE / BELOW THE LINE

#### \*To consider cleaning of premises after the expiry of the current cleaning contract on 30 September

F031/20: The Clerk's confidential report was discussed, queries answered, and suggestions made.

**ACTION:** Clerk, Deputy Clerk and Buildings Officer to produce a detailed report on practical options

**RECOMMENDED** to full Council that CTC take the cleaning in-house for 12 months minimum

F032/20: The meeting closed at 11.40am

Chair:

Date: