



## Minutes of the ONLINE Finance, Budgets & Staffing Committee of Costessey Town Council, held on 7 August 2020 at 11am

**Present:** Cllrs G Jones (Chair), J Amis, G Dole, J Flowerdew, S Hannant, T Laidlaw and P O'Connor; H Elias (Town Clerk) & D Bowles (Clerk's Asst / Buildings Officer)

### **To receive apologies for absence**

**F074/20:** No apologies were received from Cllr Blundell

### **To receive declarations of interest**

**F075/20:** None

### **To confirm and sign the Minutes of the previous FB&S meeting on 23 July 2020**

**F076/20:** The minutes were agreed as a true record

### **To receive updates on the previous minutes (No resolutions may be passed)**

**F077/20:** Cllr Jones had started work on the 2020-21 budget forecast based on a reduced tax base and 25% less precept. It was noted that the tax base information does not get sent to town & parish councils until December as it is based on calculations by SNC from information collected in November. Once the Precept demand for the following financial year has been submitted to SNC it cannot be changed. The precept is paid in two instalments.

**F078/20:** Min: F072/20: Queen's Hills Community Centre Drainage update: A Task & Finish WG had met and discussed a plan of action. Members and staff were working through the issues and would report back to the Task & Finish Group. **ACTION: Town Clerk**

### **To confirm the date of the next ONLINE FB&S Meeting as Friday 21 August at 10.30am**

**F079/20:** It was confirmed that the date of the next ONLINE F, B & S meeting would be on Friday 21 August 10:30am. The full month end figures would be discussed; Cllrs appeared satisfied with the summary of documents presented to full Council.

**F080/20: RESOLVED to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to exempt information on staffing and employment contracts**

No members of the press or public were present.

### **\*THE FOLLOWING ITEMS WERE HEARD IN CONFIDENCE**

### **\*To approve the recommendations of the Staffing Sub-Committee regarding TUPE and transfer of cleaning/caretaking staff** (see confidential report)

**F081/20:** The various recommendations of the Staffing Sub-Committee were explained, queries resolved and suggestions made regarding travel.

**RESOLVED to approve all the recommendations put forward by the Staffing Sub-Committee**

**ACTION: Town Clerk**

**F082/20:** The meeting closed at 11.30am

**Chair:**

**Date:**