

Costessey Town Council



Nigel Bailey, Deputy Clerk Tel: 01603 742958 e: info@costesseytc.org @Costesseytc 17 July 2020
NOTICE - an ONLINE Meeting of the Finance, Budgets & Staffing Committee of Costessey Town Council will be held on Thursday 23 July 2020 at 10.30am

Zoom ID: 525 844 8551 Password: 152933 The Waiting Room will open at around 10.15am

Members of the public are most welcome to attend until and unless the committee deals with confidential business. Please contact the Clerk by Tuesday 21 July on info@costesseytc.org if you wish to join this meeting or if you wish to raise a question. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak. The meeting will be recorded and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items

AGENDA

To transact the business below, to receive the following reports and to make such orders or give such directions as necessary

- 1 To accept apologies for absence**
- 2 To receive declarations of Interest (pecuniary, non-pecuniary & sensitive)**
- 3 To confirm and sign the minutes of the previous FB&S meeting on 9 July 2020**
- 4 To receive updates on the previous minutes (No resolutions may be passed)**
- 5 To consider list of considerations for new contracts**
- 6 To consider the accounts for June 2020 and receive a budget report incl payments over £500**
- 7 To receive a revised 2020/21 forecast and end of quarter summary (Cllr G Jones)**
- 8 To receive a general update on Finance, Budget or Staffing matters (No resolutions may be passed)**
- 9 To receive an update on cleaning arrangements & return to hall hires**
- 10 To confirm the date of the next FB&S Meeting**
- 11 To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts and salaries**

***THE FOLLOWING ITEMS MAY BE HEARD IN CONFIDENCE / BELOW THE LINE**

- 12 *To receive an update on TUPE transfer of cleaning/caretaking staff**

Committee Members: CTC Chairman & Vice-Chairman & Cllrs G Blundell, G Dole, J Flowerdew, S Hannant, G Jones, P O'Connor