

Minutes of the Meeting of the Executive Committee of Costessey Town Council held on Tuesday 8 October 2019 at 7pm at The Costessey Centre, Longwater Lane, Costessey, Norwich, NR8 5AH

PRESENT: Cllrs T Laidlaw (Chairman), J Amis (Vice-Chair), D Burrill, G Dole, L Glover, G Jones, S Jones, S Hannant, S Long, J Newby & P O'Connor, H Elias (Town Clerk).

TO RECEIVE APOLOGIES

496/19: Apologies were accepted from Cllrs G Blundell, T East, J Flowerdew, (clashing commitments), F Carter, C Mahn (unwell)

TO RECEIVE DECLARATIONS OF INTEREST

497/19: Cllr T Laidlaw declared an "other" interest in any planning as he is a member of the DMC at South Norfolk Council. He made it clear that, although a view may be taken by Costessey Town Council, he remains open to further information or views which might be presented at South Norfolk Council Planning Committee (DMC) meetings.

TO MAKE RECOMMENDATIONS ON PLANNING APPLICATIONS

498/19: a) Planning applications for consideration:

i) 2019/1837: Removal/Variation of Condition (S73) - Mr M Cotter - Unit F, Alex Moorhouse Way, Costessey NR5 0JT - Variation of condition 1 of 2003/1127 - To enable The Range to sell a limited range of food and drink items – **Comment: The Range is already selling several of these items - APPROVE**

ii) 2019/1845: Mr K Seaman - 17 Lime Tree Avenue, NR8 5AD - Retention of a double garage and change of use of land to residential curtilage – **Comment: Councillors expressed concerns that the change to "Domestic Curtilage" meant that buildings could be constructed up to the line of the new boundary - APPROVE**

iii) 2019/1893: Mr A Jarrett - 37 Gurney Road, NR5 0HF - Single storey rear extension, render to gables of dwelling and form covered way between garage and dwelling - **APPROVE**

iv) 2019/1912: Change of Use Juventas Services Limited - 47 Stafford Avenue NR5 0QF - Change of use from C3 (dwelling house) to C2 (residential care) - **APPROVE**

v) 2019/1913: Mr & Mrs P B McArdle - 56 Hill Road NR5 0LZ - Rear flat roof extension - **APPROVE**

vi) 2019/1923: Mr J Scholefield - The Birches, Fleet Road, NR8 5BH - Two storey rear extension – **Comment: Councillors considered that a pitched roof would be more in keeping with the character of the rest of the house - APPROVE**

FINANCE MATTERS

499/19: a) To approve the accounts for August 2019 and receive a budget report incl payments over £500: (deferred from 24 September): At the end of August Council was 5/12 (41.67%) of the way through the financial year and was in budget by £42,153. Council had received the first instalment of the precept (£318,288). Some cost centres were showing a potential overspend, though many would even out over the year (eg Subscriptions at 95.7%) as these were paid annually at the beginning of the financial year. The potential overspends were offset by higher than anticipated income from hall hires at Breckland Hall (44.5%), The Costessey Centre (45.8%), Queen's Hills Community Centre (40.1%). Commission was also above what was anticipated. Burial & Memorial fees (17.5%) were sporadic and could not be accurately predicted, but were generally much lower than anticipated. Councillors had taken up the offer of training with enthusiasm, so budgets had been exceeded. There was a Property Maintenance EMR which would be used to fund property maintenance and smooth out the variable peaks & troughs over the years. A query was raised over the "Payments over £500 list".

RESOLVED to approve the accounts in the balance of £749,294.24

TO RECEIVE AN UPDATE ON THE 2020 FETE FOLLOWING THE SUPPORT & COMPLIANCE MEETINGS OF 27 AUGUST, 3 & 10 SEPTEMBER (See notes) (deferred from 24 September)

500/19: A list of stalls to date to be presented and Expenditure to date to a full Council meeting. A full Fete 2020 WG to be held around the 6 month point (eg December or January). **ACTION: Town Clerk, Members of Fete WG**

501/19: The Open-Air Cinema proposal was separate from the Fete, but could benefit from the fete facilities eg refuse bins. It would be discussed at a future full Council meeting. Cllr Blundell had already given his apologies for 15 October.

TO RECEIVE CORRESPONDENCE (Verbal and Written)

502/19: a) Thanks: (deferred from 24 September) Installation of replacement street name signs. Noted.

503/19: b) EDP Awards: 100 Most Inspirational Women in Norfolk: (deferred from 24 September) Mrs Sharon Blundell had been nominated as one of the hundred. Congratulations were expressed. Chairman to write a congratulatory letter on behalf of the Council. **ACTION: Chairman**

504/19: c) Grassroots Coach of The Year: Jason White was awarded The Grassroots Coach of the Year Award at Norfolk County FA's Volunteers' Awards Evening on 6 September (deferred from 24 September) <https://www.youtube.com/watch?v=kCCfUe5Ab6U> This Costessey Sports Coach had been recognised for his contribution. The Costessey Sports Club represents Costessey in the wider community. Chairman to write a congratulatory letter on behalf of the Council. **ACTION: Chairman**

505/19: Cllr D Burrill arrived at 7.38pm.

506/19: A query was raised about an update on the Chafer Grub Treatment. A water supply will be needed for any treatment

507/19: THE DATE OF THE NEXT MEETING WAS CONFIRMED as Tuesday 15 October 2019 at 7pm in the Costessey Centre.

508/19: The meeting closed at 7.50pm

Chairman:

Date: