

## Minutes of the ON-LINE Executive Meeting of Costessey Town Council held on Friday 6th November at 10.30am

**Present:** Cllrs D Burrill (Chairman), J Amis, G Blundell, G Jones, S Jones, J Newby, P O'Connor, T Laidlaw, S Hannant, J Flowerdew, L Glover, G Dole; H Elias (Clerk), D Bowles (Buildings Manager).

### **TO RECEIVE APOLOGIES**

**287/20:** Apologies were received from Cllrs F Carter (work commitments) & Cllr T East (unwell).

### **TO RECEIVE DECLARATIONS OF INTEREST**

**288/20:** None

**289/20: THE DATE OF THE NEXT FULL COUNCIL MEETING WAS CONFIRMED AS TUESDAY 24 NOVEMBER 2020 AT 7PM VIA ZOOM**

**290/20: RESOLVED** to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to exempt information on contracts and potential legal proceedings

**\*THE FOLLOWING ITEMS WERE HEARD IN CONFIDENCE / BELOW THE LINE**

### **TO CONSIDER MATTERS TO DO WITH QUEEN'S HILLS COMMUNITY CENTRE DRAINAGE REMEDIATION**

**291/20:** To discuss and approve the remedial works agreement for the connection to the main sewer system and the adoption of the sewer by Anglian Water Authority: The scope of the works agreement to the main sewer for the adoption of the sewer was discussed. The works were urgent and a Quantity Surveyor had checked the quoted costs, which would be cost neutral to the Council.

**292/20:** To approve the expenditure to undertake the sewer remedial works and to instruct the contractor to begin works: (see Financial Regs). Thanks were expressed to the QHCC Drainage WG and the Buildings Officer. Three contractors have not been sought for the works as this is urgent emergency work with a time restriction, and Financial Regulations allow for this as an exception.

**RESOLVED to engage a remedial contractor to undertake the required remedial works on the basis that they are an Anglian Water approved contractor and that the works are time sensitive. ACTION: Town Clerk.**

**293/20:** To agree that any commuted sum is held in a ring fenced EMR for QHCC for ongoing sewer and linked maintenance costs: The retention of £5,233 shown on the Balance Sheet will be used.

**RESOLVED that any commuted sum is held in a ring-fenced EMR for QHCC for the ongoing sewer and linked maintenance costs. ACTION: Town Clerk**

**294/20:** To approve the terms of the legal agreement for the above works: This had not yet been sent. The draft legal agreement should be reviewed by the solicitors and, if acceptable, presented at the next CTC meeting on 24 November "below the line" to maintain strict confidentiality. **ACTION: Town Clerk.**

**295/20:** The meeting closed at 11.20am

**Chair:**

ECM 06/11/20

**Date:**

2943