



Minutes of Property & Environment Committee Meeting of Costessey Town Council held at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH on Tuesday 26 July 2022 at 7.30pm

Present: Cllrs J Amis (Chair), M Bedford, D Burrill & P O'Connor.
S Kent - Town Clerk, N Bailey - Deputy Clerk, D Bowles – Buildings Manager
Cllr J McCloskey was present but is not on the committee - No members of the public were present.

To accept apologies for absence

PE046/22: None

To receive declarations of Interest (pecuniary, non-pecuniary & sensitive)

PE047/22: None

To confirm and sign the minutes of the previous Property & Environment Committee meeting on 22 May 2022

PE048/22: RESOLVED to approve the minutes with one amendment to PE040/22. Remove from a sentence reference to the strips behind the football nets but leave in the area near the gas-pipeline.

To receive updates on the previous minutes (No resolutions may be passed)

PE049/22: *Min PE035/22: Requirements for the Archivist to use the Collison Room are being progressed*
Min PE036/22: A quote had been approved for the steps and railings at one entrance. Cllr Bedford pointed out that cyclists still need access and a resident had been in touch as wide prams could not get in.
Min PE037/22: A position had been agreed for the donated bench, but it had not been delivered yet.
Min PE038/22: The commemorative tree would be planted in the autumn.
Min PE039/22: Works had been contracted to JDMA Paving Ltd who were starting work soon.
Min PE041/22: The Head Groundsman will temporarily remove the Rocking Horse for repair in September.
Min PE042/22: Ten new streetlights will be installed soon.
Min PE010/22: SNC/NCC will assist with a grant application once the costed proposal was agreed by all stakeholders.

To consider car park repair options at the Costessey Centre

PE050/22: The Deputy Clerk agreed the following actions:

Seek quotes to repair the existing surface and to include options to prevent cars driving on the grass as follows:

- i) Raised kerb edging
- ii) Composite rubber fencing to match existing

Action Deputy Clerk

To consider recommendations from a Stonemason re Costessey Centre Entrance Pillars

PE051/22: The two existing plaques were soft sandstone and would need renewing as the lettering has deteriorated. The Stonemason's recommendation was to combine the wording on one thick black granite plaque with incised silver enamel letters. The new 2022 commemorative Platinum Jubilee plaque would match the style and design with suggested words to be circulated as - To commemorate Queen Elizabeth II becoming the first British monarch to reign for 70 years in 2022.

Draft wording to be circulated amongst the committee.

Action Deputy Clerk

RECOMMENDATION TO FULL COUNCIL - TO APPROVE THE TWO PLAQUES AFTER FINAL WORDING HAS BEEN CIRCULATED AMONGST ALL COMMITTEE MEMBERS.

To consider a 2023/2024 Parish Partnership Bid

PE052/22: The closing date for applications 50% funded by the County Council is December 2022.

Cllr McCloskey was seeking a solution to reduce speed down Norwich Road towards Townhouse Road. Casualty Reduction and Camera Safety Partnership had risk assessed requests for locations suitable for the SAM2 owned by the Town Council and there was an existing VAS sign on Norwich Road which could be swapped to the other side of the road. The unadopted surface on Gunton Lane could be improved if with scope of the scheme.

The Highway Engineer can be contacted to check the feasibility of ideas raised.

Action Deputy Clerk

To receive a general update (no resolutions)

PE053/22: BBQ's during the dry spell and camper vans parked overnight at CTC parks were raised as a concern. The Town Clerk advised everyone to report these to the police.

To confirm the date of the next Finance Committee Meeting

PE054/22: RESOLVED to hold the next meeting on Tuesday 27 September 2022 at 7.30pm.

PE055/22: RESOLVED to pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to contracts

*** To consider the brief for Gate Locking/Security arrangements**

PE056/22: RECOMMENDATION TO FULL COUNCIL - TO TRIAL A NEW APPROACH OVER A THREE-MONTH PERIOD

The meeting closed at 8.52pm

Chair:

Date: