

Minutes of the Meeting of Costessey Town Council held at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH on Tuesday 12 October 2021 at 7.30pm

Present: Cllrs D Burrill (Chair), G Blundell (Vice Chair), M Bedford, K Deane, G Dole, L Gibbs-Kneller, L Glover, S Hannant, G Jones, S Jones, T Laidlaw, J McCloskey, P O'Connor, S Sizeland; CCllr S Blundell, N. Bailey (Deputy Clerk) & L Trabucco (Minutes Secretary). **Observers:** Cllrs I Alam, J Sealey and H Elias (Town Clerk) attended via Zoom as members of the public.

TO APPROVE APOLOGIES

352/21: Apologies were approved from Cllr T East and H Elias (illness / self-isolating)

TO RECEIVE DECLARATIONS OF INTEREST (pecuniary, non-pecuniary & sensitive)

353/21: None

TO CONFIRM AND SIGN THE MINUTES OF THE FULL COUNCIL MEETING HELD AT 7PM ON 14 SEPTEMBER 2021

354/21: Min: 324/21: should read "video recording clip"

RESOLVED to approve the minutes with amended typo on page 2992

TO RECEIVE COMMITTEE & WG MINUTES & NOTES AND TO VOTE ON THE RECOMMENDATIONS THEREIN:

The following committee minutes were received:

355/21: a) Minutes of the ECM on 21 September 2021: Signed as received. Noted the addition of Cllr K Deane as an attendee and some typos on page 2995 Min 347/21 should read "which in this case was", and on page 2996 Min 349/21 should read "The electrical work was a one-off" and fifth line down should read "had access" and an additional *Resolution* was be added to read "**RESOLVED to delegate a similar alternative at Breckland Hall to officers**"

356/21: b) Minutes of the Planning Meeting on 14 September 2021: Signed as received.

357/21: c) Minutes of the Planning Meeting on 28 September 2021. Signed as received.

358/21: d) Minutes of the Finance Committee on 24 September 2021: Signed as received. Noted a small typo on Min F163/21 Cllr D Burrill's name and Min F168 should read "cashbook 2 reconciliation" and the following paragraph should read "drawer"

359/21: e) Notes from the Staffing Committee on 1 October 2021: Signed as received.

360/21: f) CTC Response to the Transport for Norwich Strategy document:

TO RECEIVE UPDATES ON MATTERS IN MINUTES NOT LISTED BELOW (NB: No resolutions may be passed)

361/21: The two trods were not viable, so would not be progressed as a Parish Partnership Bid to Norfolk County Council. The bus shelter on Norwich Road / Hill Road was very old and needed replacing. It was eligible for a bid and County Cllr S Blundell would also seek to assist.

TO ADJOURN THE MEETING FOR 15 MINUTES' PUBLIC PARTICIPATION

362/21: No items raised.

TO CONSIDER FINANCE MATTERS (see also Finance Committee Minutes)

363/21: a) To approve the accounts for August 2021 & receive a budget report & payments over £500: An overall explanation of the figures was given and it was noted that the accounts were in order.

RESOLVED to approve the accounts for August 2021 in the balance of £923,618.57

TO APPOINT A REPLACEMENT FOR CLLR J NEWBY ON THE PLANNING COMMITTEE & P&E COMMITTEE

364/21: Cllr J Newby gave a brief explanation of his decision and Cllr J Amis was nominated to replace him on the Planning Committee and Cllr J Sealey was nominated to replace him on the P&E Committee.

RESOLVED to appoint Cllr J Amis as a member of the Planning WG and Cllr J Sealey as a member of the P&E Committee. ACTION: Deputy Clerk

TO RECEIVE DETAILS ON THE FETE 2022

365/21: Cllr G Blundell gave a brief update on the organisation behind Fete 2022. Further updates would be given at the next meeting. **ACTION: Cllr G Blundell**

TO RECEIVE CORRESPONDENCE

366/21: None. It was noted that Cloudy IT had sent some quotes on the same afternoon as the Full Council meeting and therefore there had not been enough time to include them in the bundle or circulate them during the meeting. It was agreed that these would be discussed at the next Comms WG meeting and a date needed to be arranged. **ACTION: Deputy Clerk**

TO RECEIVE DISTRICT & COUNTY COUNCILOR'S REPORTS

367/21: Cllr S Blundell gave a brief update and mentioned the work order she had placed for the bus shelter at the bus stop on Norwich Road and the requested QH School signs to clarify who will pay for it.

DCllr T Laidlaw gave a brief update on the discretionary grant of £1,000 that would expire by 31 December 2021 and asked what it could be put towards. A suggestion was made to put it towards Queen's Hills.

Cllr L Glover mentioned it had been difficult to spend the discretionary grant on a group or specific cause that qualify for this grant. Suggestions were made to consider the Afghan refugees that had come to Norfolk, or local businesses with a "shop front scheme" on a first-come first-served option.

Cllr D Burrill mentioned that SN Council is supportive of a realistic target for net zero carbon and a WG devoted to ecology and the environment would be arranged.

TO CONSIDER THE LATEST GOVERNMENT GUIDANCE ON COVID-19

368/21: No further definitive guidelines had been given by the Government. CTC would continue to act carefully and remain cautious as previously. Wearing masks and social distancing should be encouraged and this would be reviewed in November. **ACTION: Town Clerk**

TO CONSIDER AMENDING THE ADDITIONAL COVID STANDING ORDERS TO ALLOW PERSONAL CHOICE WITH REGARD TO THE WEARING OF MASKS (see Covid 19 technical paper)

369/21: A request had been made to review and amend the Covid Standing Orders last agreed on 6 April 2021, which were therefore not in line with the current Government guidelines. Examples of the current data re infection rates were stated as reasons to support the wearing of face masks / coverings during meetings (unless exempt by reason of a medical condition or disability), and the washing and sanitising of hands on arrival, the adhering to social distancing and ensuring that ventilation was adequate with windows and doors open.

PROPOSAL was made to strongly encourage wearing a face mask/covering and to amend the Covid Standing Orders to reflect the latest Government guidance.

The first proposal was WITHDRAWN

RESOLVED to strongly encourage wearing a face mask/covering as a personal choice and to amend a), b), c), d) and e) of the Covid Standing Orders accordingly. ACTION: Town Clerk

370/21: THE NEXT MEETING WAS CONFIRMED as Tuesday 9 November 2021 at 7.30pm

371/21: The meeting closed at 9:24pm

Chair:

Date: