



Minutes of the Meeting of Costessey Town Council held on Tuesday 23 April 2019 at 7pm in the Costessey Centre, Longwater Lane, Costessey NR8 5AH

PRESENT: Cllrs S Blundell (Chairman), J Amis (Vice-Chair), M Bedford, G Blundell, D Burrill, F Carter, T East, L Gibbs-Kneller, G Jones, S Hannant, L Glover, T Laidlaw, J Newby, P O'Connor: H Elias (Town Clerk), D Bowles (Clerk's Assistant). Five members of public including D Cllr A Pond.

175/19: The Chairman, Cllr S Blundell, expressed thanks to all the Councillors including D Gunby and D Lister who were unable to attend the meeting, for all their hard work and contributions to the residents of Costessey while serving as Town Councillors.

TO RECEIVE APOLOGIES

176/19: Cllrs D Gunby (unwell), D Lister (family commitment) & D Cllr V Bell (away)

RESOLVED to accept the above apologies.

TO RECEIVE DECLARATIONS OF INTEREST

177/19: Cllr T East declared a non-pecuniary interest in Min 184/19: Planning: NCC:C/7/2016/7004 as he is a Norfolk County Councillor and is actively involved in Transport.

TO CONFIRM THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 2 April 2019

178/19: RESOLVED to approve the minutes with additions and amendments as listed

Present: Cllr M Bedford to be added to the list of those present.

Min 138/19: should read: "DCllrs Murray Gray and Alison Thomas".

Min 140/19: should read: "Continue to monitor & follow up".

Min 156/19: should read when the "dualling is complete".

Min 165: **ADD** "and amend the Building Officer's Job Description to clarify that she is required to provide her own vehicle to travel on Council business and thus is classed as an Essential Car User with the relevant allowances payable as per the National Agreement known as the "Green Book"

Min: 167: **ADD** "and then annually thereafter"

Insert a new Min 169 to read:

"RESOLVED to update the Contracts of those currently paid Essential Car User's Allowances to include the statement 'You are required to provide your own vehicle to travel on Council business and therefore you are classed as an Essential Car User with the relevant allowances payable as per the National Agreement known as the "Green Book" '

Note: Contracts may only be altered with the approval of the employee".

Insert a new Minute 170: to read:

"Thanks, were expressed to the Clerk and the Chairman for their research"

This would mean that the existing Min:169 & 170 would become Min: 171 & 172 and the existing Mins: 171 and 172 would become Mins: 173 & 174. **ACTION: Town Clerk**

TO RECEIVE COMMITTEE MINUTES

179/19: a) Finance, Budgets & Staffing Committee on 18th April 2019: Min: F062/19 should read "Buildings Officer". Min: F064/19: remove "is full".

RESOLVED to approve the minutes with the above two amendments. ACTION: Town Clerk

TO RECEIVE UPDATES ON MATTERS IN THE MINUTES NOT LISTED BELOW (no resolutions)

180/19: Min: 138/19: Farmland Road appeal: The combined Broadland, South Norfolk and Norwich City planning areas now have a 5-year land supply; the two planning appeals have been dismissed based on the "tilted balance" arguments of landscape and accessibility. Many people need to be thanked including members of FRAG, FoTV & CTC, with a special mention for Steve Codman, the "person with vision". It was suggested that after the elections the new Council should continue with

a working group with the objectives of protecting similar sites, and to review what did and did not work. The decision has set a precedent for planning in the R Tud Valley. **Write to S Norfolk planners, asking them to re-designate the River Valley and also on the issue of precedence, so that SNC Planning Officers do not recommend approval for similar sites in future.**
ACTION: Town Clerk

181/19: Min: F065/19: RESOLVED that cheques over the value of £500 be sent via the cheapest "signed for" method, so that receipt can be verified. ACTION: Office Staff

182/19: Min: 151/19: No time given yet for the delivery of the Table Tennis Table.

183/19: RESOLVED TO ADJOURN THE MEETING FOR 15 MINUTES PUBLIC PARTICIPATION

Items raised: Speed limit and 20mph signage on Folgate Lane. The current repeater 20mph signs are very small and hard to see, though standard sizes – bushes need to be cutback around them. Folgate Lane is classed as a rural area not urban which affects the signage allowed. Taverham Lane 40mph speed limits were queried. Contact the Highways Engineer. **ACTION: Town Clerk**
A Cheque was presented to Libby Glover, as the Church Warden, towards the roof repairs at St Helen's Church on behalf of Paul Cooper. The money was raised via the Honorary Archivist's presentations. **The meeting was reconvened.**

TO MAKE RECOMMENDATIONS ON PLANNING APPLICATIONS, AND RECEIVE INFORMATION ON APPEALS & OTHER PLANNING MATTERS

184/19: a) Planning applications for consideration:

i) 2019/0611: Mr J Green - Sub Division Of Garden at 26 West End Avenue - Proposed bungalow - **RECOMMEND REFUSAL on the following grounds: Overdevelopment of site - plot very restricted; Too close (Next to) to electric substation; Flooding - proposal would exacerbate existing surface water flooding in the area - (neighbouring properties are subject to flooding) Other grounds for objection in neighbours' letters were noted. Request for this to be called in to the DMC.**

ii) 2019/0815: Mr M Miles - The Copper Beech Alex Moorhouse Way - Proposal: 1 Dibond sign and post mounted sign indicating charging point - **APPROVE**

iii) NCC: C/7/2016/7004: Costessey Resource Recovery Park, Ernest Gage Ave - **Retrospective - for retention of two welfare units and a scaffolding tower roof access and the re-siting of the adblue tank approved in PP C/7/2016/7004 – Comment: Cllr Tim East declared a non-pecuniary interest in the application as he is also the County Councillor for Costessey. It was noted with disapproval that this was a retrospective planning application; CTC is seeing an increased number of retrospective applications where construction has started / been completed and applicants simply expect their work to be approved because it has begun. This should have been part of the proper planning process – APPROVE**

185/19: b) Information and planning decisions received from South Norfolk & Norfolk County Councils: Information only – No decisions needed. See separate sheet. Noted

FINANCE MATTERS:

186/19: a) To consider quotes for surfacing quotes for Longwater Lane Play Areas:
RESOLVED to approve the NGF Play Ltd quote for surfacing Longwater Lane Play Areas.
ACTION: Town Clerk

187/19: b) To approve payment of the Norfolk ALC subscription
RESOLVED to approve the payment of £1,244.63 for the annual subscription to Norfolk ALC.
ACTION: Town Clerk

TO RECEIVE AN UPDATE ON THE FETE AND FAIR 2019

188/19: A short update was given; a request was made for volunteers for the Fete. To date Cllrs L Glover, D Lister & F Carter have put themselves forward to help.

CONSIDER HIGHWAY MATTERS

189/19: Flooding: Breydon Drive North: possibility of a wall that could be knocked down allowing surface water flooding of nearby properties. It was requested that this be brought to the attention of the local Highways Engineer. **ACTION: Town Clerk**

190/19: Longdell Hills junction with Longwater Lane: Conifers blocking the path. NCC letter to go out to resident.

191/19: West End: recent repairs to the speed bumps; really shoddy work - report to Highways.

192/19: Queens Hills: the bus lane, routes, spine roads and yellow lines were discussed.

Apparently the bus company is refusing to re-instate the route along Kestrel Avenue until double yellow lines are installed, but these were not included in the original highways brief. **Ask NCC if they are going to fund double yellow lines.** Await written response as to what was agreed in the Section 37. **Enquire if this is a suitable project for the Parish Partnerships Scheme. ACTION: Town Clerk**

TO RECEIVE CORRESPONDENCE

193/19: a) Red Cross Donation: Thanks: Noted

194/19: b) Police Report & March 2019 Crime figures: minor crimes are not being investigated due to lack of officers. Police need to be funded properly. All crimes still need to be reported to build a picture.

TO RAISE MATTERS OF STRATEGIC IMPORTANCE (for discussion only - No resolutions)

195/19: D Cllr A Pond will lobby to get the yellow lines & buses running properly in Queens Hills.

196/19: A vote of thanks was given to Cllr S Blundell for all her time and efforts as Chairman of Costessey Town Council.

197/19: **THE DATE OF THE NEXT MEETING WAS CONFIRMED as Tuesday 14 May 2019 at 7pm. VENUE – The Costessey Centre, Longwater Lane, Costessey, NR8 5AH**

NB: The Annual Town Assembly for Electors of the Parish will take place on Tuesday 7 May in the Costessey Centre.

198/19: RESOLVED to exclude the press and public from the meeting under the Public Bodies (Admission to meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussions on the items below

Members of the public left the meeting

THE FOLLOWING ITEMS WERE HEARD IN CONFIDENCE / BELOW THE LINE

TO CONSIDER THE RECOMMENDATIONS FROM THE FB&S COMMITTEE

199/19: Min: F069/19: RESOLVED to approve re-instatement of casual worker to the payroll. ACTION: Town Clerk

200/19: The meeting closed at 8:45pm

Chairman:

Date: