

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e: info@costesseytc.org @Costesseytc 16 June 2020

NOTICE is hereby given that an ONLINE Meeting of Costessey Town Council will be held on Tuesday 23 June 2020 at 7pm

**Members of the public are most welcome to attend.
The Waiting Room will open at 6.40pm**

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>
Meeting ID: 525 844 8551 Password: 152933

If there is a particular item you are interested in, it would be useful to know this in advance, preferably by Friday 19 June 2020. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak, other than as part of the Public Participation item at Full Council meetings.

The meeting will be recorded, and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy Notice and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items at Item 10

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To accept Apologies for absence
- 2 To receive Declarations of Interest (pecuniary, non-pecuniary & sensitive)
- 3 To confirm the minutes of the full CTC Meeting of the Council held at 7pm on 10 March 2020
- 4 To confirm the minutes of the Extraordinary Council meeting of 19 March 2020
- 5 To receive the minutes of the On-line Finance, Budgets & Staffing Committee of 16 June 2020
- 6 To receive a summary of Key Decisions made since the last meeting
- 7 To adjourn the meeting for a short period of public participation – [Queries and comments can be sent to the Clerk at the above e-mail address in advance and referenced to the meeting](#)

8 To consider Finance Matters

- a) To approve the accounts for February 2020 and receive a budget report:
- b) To approve purchase of a "Thank you all key workers" Rainbow Bench

9 To confirm the date of the next ONLINE meeting as Tuesday 7 July 2020 at 7pm

10 To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to exempt information on contracts and salaries

***THE FOLLOWING ITEMS MAY BE HEARD IN CONFIDENCE / BELOW THE LINE**

11 * To consider cleaning of premises after the expiry of the current cleaning contract (F,B&S recommendations)