

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e:info@costesseytc.org @Costesseytc 8 December 2020

NOTICE is hereby given that an ONLINE Meeting of Costessey Town Council will be held on Tuesday 15 December 2020 at 7pm

**Members of the public are most welcome to attend.
The Waiting Room will open at 6.45pm**

Join Zoom Meeting:

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>

Meeting ID: 525 844 8551 Passcode: 152933

Find your local number: <https://zoom.us/u/adPRBsBJYC>

If there is a particular item you are interested in, it would be useful to know this in advance, preferably by the preceding Friday. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak, other than as part of the Public Participation item at Full Council meetings.

The meeting will be recorded, and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

1 To receive Apologies

2 To receive Declarations of Interest

3 To confirm the minutes of the full CTC Meeting of the Council held at 7pm on 24 November 2020

4 To receive Committee and WG minutes & notes and to consider recommendations therein:

a) Minutes of the Executive Committee Meeting of 4 December:

b) Minutes of the Comms WG of 7 December 2020: Recommendation to live-stream Executive Committee (ECM), Property & Environment Committee, and Finance, Budgets & Staffing Committee Meetings

- 5 To receive updates on matters in the minutes not listed below (NO resolutions)
6 To adjourn the meeting for 15 minutes' public participation
7 To make recommendations on planning applications, and receive information on appeals & other planning matters

a) **Planning applications for consideration:**

- i) 2020/2172: Miss Jennifer Ward - 21 Beaumont Road, NR5 0HQ - Conversion and extension of garage to create annexe - Full - by 21 December 2020
ii) 2020/2174: Mr Michael Wright - 28 Upper Stafford Avenue, NR5 0AB - Single storey rear extension with external and internal alterations – Householder - by 24 December 2020.
iii) 2020/2214: Mr Gary Mann - Land East of William Frost Way - Development of an existing unused site to form a storage compound. Site will be enclosed by 1.8m high palisade fencing - Full - by 21 December 2020
iv) 2020/2265: Mike Savage - East of Anglia Ambulance Service NHS Trust - Alex Moorhouse Way, NR5 0JT - Proposed single storey extension and alterations to hardstanding - Full – by 24 December 2020.

b) **Information & Planning decisions received from South Norfolk & Norfolk County Councils:** (*Information only. (No decisions needed) See separate sheet.

8 To consider Finance Matters

9 To approve the appointment of two new Trustees to the Costessey Parochial Charity (see:

<http://costessey.org/>

10 To consider Highways Matters

11 To receive correspondence (Verbal and written)

12 To receive District Councillors' Reports

13 To consider the latest Government guidance on COVID 19

14 To consider whether to continue with on-line meetings until the end of the Civic year

15 To consider nominating / electing a representative to the NorfolkALC

16 To raise matters of strategic importance (for discussion only - No resolutions)

17 To confirm the date of the next meeting as Tuesday 12 January 2021 at 7pm



**Costessey Town Council wishes all its residents a
happy Christmas and a peaceful New Year**