

# Costessey Town Council



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**NOTICE is hereby given that an ONLINE Meeting of Costessey Town Council will be held on Tuesday 12 January 2021 at 7pm**

**Members of the public are most welcome to attend.  
The Waiting Room will open at 6.45pm**

**Join Zoom Meeting:**

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>

**Meeting ID: 525 844 8551      Passcode: 152933**

**Find your local number: <https://zoom.us/u/adPRBsBJYC>**

**If there is a particular item you are interested in, it would be useful to know this in advance, preferably by the preceding Friday.** This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers. We cannot guarantee members of the public will have the opportunity to speak, other than as part of the Public Participation item at Full Council meetings.

The meeting will be recorded, and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

**The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items**

## **AGENDA**

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

**1 To receive Apologies**

**2 To receive Declarations of Interest**

**3 To confirm the minutes of the full CTC Meeting of the Council held at 7pm on 15 December 2020**

**4 To receive Committee and WG minutes & notes and to consider recommendations therein:**

a) Minutes of the Executive Committee Meeting of 11 December 2020:

b) Minutes of Staffing Sub-Committee on 10 December 2020 (approved by F,B&S):

c) Minutes of Finance, Budgets & Staffing Committee of 17 December 2020:

d) Minutes of Finance, Budgets & Staffing Committee of 5 January 2021:

**5 To receive updates on matters in the minutes not listed below (NO resolutions)**

- 6 To adjourn the meeting for 15 minutes' public participation
- 7 To make recommendations on planning applications, and receive information on appeals & other planning matters
  - a) **Planning applications for consideration:**
    - i) 2020/2473: Mr I Ryder - 32 Stafford Avenue, NR5 0QF - Erection of single storey rear extension – Householder – by 26 January 2021.
    - b) **Information & Planning decisions received from South Norfolk & Norfolk County Councils:** (\*Information only. (No decisions needed) See separate sheet.
- 8 To consider Finance Matters
  - a) To consider the Budget 2021-22 Report and the budget figures v3 and decide on the Precept Demand and Band D Rate:
  - b) To approve the accounts for November 2020 and receive a short budget report incl payments over £500:
- 9 To approve the Health & Safety Statement and the list of Risk Assessment / H&S Guides
- 10 To consider Highways Matters
  - a) Parish Partnerships: To receive further information
- 11 To receive correspondence (Verbal and written)
  - a) Casual Vacancies:
- 12 To receive District Councillors' Reports
- 13 To consider the latest Government guidance on COVID 19
- 14 To raise matters of strategic importance (for discussion only - No resolutions)
- 15 To confirm the date of the next ON-LINE meeting as Tuesday 2 February 2021 at 7pm
- 16 To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to staffing issues

**\*THE FOLLOWING ITEMS MAY BE HEARD IN CONFIDENCE / BELOW THE LINE**

- 17 \*To consider any confidential items from the Finance, Budgets & Staffing Committee (see above)