



SUMMONS TO ATTEND NOTICE – is hereby given of Costessey Town Council Meeting held at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH on Tuesday 9 August 2022 at 7.30pm

Public participation - To receive questions from members of the public and to receive reports from: Norfolk County Councillor and District Councillors. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.

AGENDA

Virtual Meeting Access: Join Zoom Meeting [Here](#) **Meeting ID:** 525 844 8551 **Passcode:** 152933

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To confirm and sign the minutes of the Town Council Meeting held on 12 July 2022
4. To receive updates on matters in previous minutes (NB: No resolutions may be passed)
5. To receive Committee & Working Group minutes and to vote on the recommendations therein:
 - A) Minutes of the Planning Committee of 12 July 2022
 - B) Notes from the Halls Working Group of 21 July – September meeting
 - C) Minutes of the Staffing Committee of 22 July 2022
 - D) Minutes of the Planning Committee of 26 July 2022
 - E) Minutes of the Property & Environment Committee of Tuesday 26 July 2022
 - F) Minutes of the Finance and Governance Committee of 22 July 2022
6. To consider Financial Matters:
 - A) To approve the accounts for June 2022 and receive a budget report including payments over £500.
7. To receive an update on the Macmillan Coffee morning events – Cllr Sizeland
8. To receive an update on the Dementia Café - Cllr Newby
9. To confirm the date of the next meeting as Tuesday 13 September 2022 at 7.30pm.
10. To pass a resolution excluding the press and public from the meeting under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items relating to contracts and staffing.

Stacey Kent

Town Clerk, Head of Services and Responsible Financial Officer

3 August 2022