

Costessey Town Council



Hilary Elias, Town Clerk Tel: 01603 742958 e:info@costesseytc.org @Costesseytc 5 October 2021

SUMMONS TO ATTEND - NOTICE is hereby given that a Meeting of Costessey Town Council will be held on Tuesday 12 October 2021 at 7.30pm at the Costessey Centre, Longwater Lane, Costessey, NR8 5AH

Members of the public are most welcome to attend via Zoom. Due to Covid restrictions numbers in the Jerningham Room are strictly limited to 22, including Councillors and staff. If you wish to attend in person please contact the Clerk on info@costesseytc.org by the Friday beforehand, who will advise if there is any available space, which will be allocated on a first-come, first-served basis to members of the public. The Zoom Waiting Room will open at approx. 7.20pm

Join Zoom Meeting:

<https://zoom.us/j/5258448551?pwd=OWYvT0Z5MmdoVG84R3dDUmJXVXd5dz09>
Meeting ID: 525 844 8551 Passcode: 152933 Tel: 0208 080 6591, OR 0203 901 7895, OR 0208 080 6592, OR 0330 088 5830, OR 0131 460 1196

If there is a particular item you are interested in, it would be useful to know this in advance, preferably by the preceding Friday. This is because you are muted for the duration of the meeting, and if you wish to ask a question you will need to do this via the chat room which is monitored by officers, as the technology will not pick up the sound from afar, or you can e-mail questions in advance. We cannot guarantee members of the public will have the opportunity to speak, other than as part of the Public Participation item at Full Council meetings.

The meeting will be recorded, and might also be recorded by other members of the public and live streamed via other platforms. Please be aware that whatever your device settings are will determine your identity in the Zoom screen gallery. You do not have to present your name, so please amend on Zoom as necessary.

Costessey TC Privacy and Policy: <https://www.costessey.org.uk/policies-and-gdpr.html>

The Town Council reserves the right to remove you from the meeting or switch off your audio / video. Members of the Public will be removed to the waiting room for confidential items

AGENDA

To transact the business below, receive the following reports & to make such orders or give such directions as necessary:

- 1 To approve Apologies
- 2 To receive Declarations of Interest (pecuniary, non-pecuniary & sensitive)
- 3 To confirm the minutes of the full Meeting of the Council held at 7.30pm on 14 September 2021

4 To receive Committee and WG minutes & notes and to consider recommendations therein:

- a) Minutes of the ECM on 21 September 2021
- b) Minutes of the Planning Meeting on 14 September 2021
- c) Minutes of the Planning Meeting on 28 September 2021
- d) Minutes of the Finance Committee of 24 September 2021
- e) Minutes of the Staffing Committee 1 October 2021
- f) CTC Response to the Transport for Norwich Strategy document

5 To receive updates on matters in the minutes not listed below (NO resolutions)

6 To adjourn the meeting for 15 minutes' public participation

7 To consider Finance Matters (See also Finance Committee Minutes)

- a) To approve the accounts for August 2021 & receive a budget report & payments over £500:

8 To appoint a replacement for Cllr J Newby on the Planning Committee & P&E Committee

9 To receive details on the Fete 2022

10 To receive correspondence

11 To receive District & County Councillors' Reports

12 To consider the latest Government guidance on COVID 19

13 To consider amending the Additional Covid Standing Orders to allow personal choice with regard to the wearing of masks (see Covid 19 technical paper)

14 To confirm the date of the next meeting as Tuesday 9 November 2021 at 7.30pm