

**Minutes of the Annual General Meeting of the Parish Council held at 7pm on 18<sup>th</sup> May 2004 in the Parish Rooms, Townhouse Road, Old Costessey at which the following were present:-**

Mr Dinneen – Chairman  
 Mr Amis      Mr Bedford      Mr Denby      Mr East      Mr Mackie      Mr Piesse      Mr Smith  
 Mrs Somerville      Mrs Jackson – Parish Clerk      3 Public

**Election of Chairman for the forthcoming year**

209/04 Mr Dinneen was unanimously elected Chairman for the forthcoming year. Mr Dinneen signed his declaration of office.

210/04 **Apologies:** Mrs Bell, Mr Watt, Mrs Betts, Mrs Cunnell, Mr Todd, Mr Rymarz.

**Election of Vice-Chairman for the forthcoming year**

211/04 Mr Amis was unanimously elected Vice-Chairman for the forthcoming year. Mr Amis signed his declaration of office.

**Declarations of interest**

212/04 Mr Denby declared a non-pecuniary interest in the planning applications as listed as he may be a member of the South Norfolk Council Planning Committee. He made it clear that although a view may be taken by this Council he remains open to further information or views which might be presented at the South Norfolk Council planning meeting.

**Nomination of members of the Budgets Committee**

213/04 Unanimously RESOLVED the members should be Mr Rymarz, Mr Smith and Mr Todd with the Chairman and Vice-Chairman of Council as ex-officio members with Mr Bedford as substitute if any of the five members is unable to attend and Miss Doggett to attend if she is available.

**Nomination of members for the Emergency Committee.**

214/04 Unanimously RESOLVED the members should be Mr Rymarz, Mr Smith and Mr Todd with the Chairman and Vice-Chairman of Council as ex-officio members. However, any member of Council can substitute for any of the above if they are unable to attend.

**Minutes of the meetings held on 27<sup>th</sup> April 2004**

215/04 The minutes were approved and duly signed.

**Matters arising from the minutes 27<sup>th</sup> April 2004**

216/04 Min 181/04 **Wensum Valley Project** – Suggestion for clearing ponds in Gunton Lane of weed. RESOLVED to accept the offer as detailed for work on one of the ponds to remove the weeds.

217/04 Further RESOLVED to accept the wardening scheme on an experimental basis.

218/04 Min 183/04 **Car park scheme at Breckland Hall.** Replies received noted.

219/04 Min 188/04 – **Norfolk Waste Conference – Waste Reduction** – 1<sup>st</sup> July 2004. Mr Denby to attend.

220/04 Min 189/04 – **NEWS Recycling** – Confirmation of planning permission for 24 hour operation subject to conditions. Noted.

221/04 Min 192/04 – **Living Longer, Living Well** – Copy of consultation for all Councillors. Defer to next Parish Council meeting for discussion.

222/04 Min 194/04 – **Meeting of Larger Councils** – request to hold a meeting in Costessey. RESOLVED to allow free use of Breckland for this meeting and fund a light lunch for the attendees providing there are not huge numbers.

223/04 Min 199/04 – **CCTV scheme for Breckland Hall Car Park.** RESOLVED to hold an extra meeting of full Council on 23<sup>rd</sup> June 2004 to discuss the projects Council wishes to undertake and the way forward with them.

224/04 Min 204/04 - **Sale of part of the Gurney Road to Grove Avenue footpath** – The sale is now complete and the cheque is awaited.

225/04 Min 198/04 Mr Amis once again expressed his dissatisfaction with the Police coverage in Costessey and again emphasised the need for a senior officer to come and discuss the situation.

### **Planning - applications, appeals & other planning matters**

226/04 Comments were on planning applications for consideration were RESOLVED as follows:-

- 5977 – **24 Meadow Rd** – Two storey extension to side and rear. Approve subject to no neighbours objections
- 5978 – **62 Oval Rd** – Two storey extension to side of dwelling with erection of attached conservatory. Approve subject to no neighbours objections.

227/04 **Appeal – 8 Everson Close** – Dismissed. Noted.

### **Correspondence**

228/04 SN re **Kettle Foods.** Councillors felt the smell emitted was not as bad it as used to be. The Clerk was asked to contact Councillor East and Mr Smith of Millcroft Close before responding.

229/04 **On the Right Tracks?** Consultation on exploring Norfolk. Councillors felt the consultation was difficult to understand but decided to respond individually.

230/04 **Norfolk Playing Fields AGM** – 5 July 2004. Noted.

231/04 **Invitation to Rev Arnold's farewell gathering.** Mr Dinneen & Mrs Somerville are to attend

232/04 **Launch of Community Strategy for South Norfolk** – 24<sup>th</sup> July 2004. Noted.

233/04 **Costs of Parish Council elections** – It was noted South Norfolk will still fund the full elections of Parish Council but by-elections for Parish Council seats will have to be paid for by the Parish.

#### **Report by Mr P Leach on :-**

234/04 **Parish Plan** – Noted. Defer to the Parish Plan meeting to be held on 27<sup>th</sup> May 2004.

235/04 **Allotments** The River Wensum Drainage Board have no objections to a pond being created on the allotments.

236/04 **Noticeboards.** Council suggested St Augustines school be asked if one can be erected just inside their boundary fence. It was suggested Cotman Housing be contacted to see if they would permit one to be attached to the wall near the post box on the Richmond Road roundabout.

#### **Maintenance of the Cricket Square**

237/04 Council fully supported the recommendations as contained in the Clerks report. They asked that details of the costs of materials so far for this season be brought to the next meeting so the level of fees could be reconsidered.

#### **Update from the Staff Selection Panel**

238/04 Council supported the engagement of Gina Griffin as a full time Assistant to the Clerk on spinal point 11. They also noted and supported the decision of the Selection Panel to re-advertise the post of Assistant Grounds/Maintenance Person at an increased spinal rate of 11.

#### **Traffic & Highways Matters**

239/04 **Complaints Liaison with First Bus.** Council welcomed this initiative and RESOLVED to put in Contact.

240/04 **Norfolk Interchange Strategy** – draft. Defer to another Parish Council meeting.

241/04 **Consultation on service 39** – Elsing to Norwich (Weds) only. Mr Amis thanked Mr East for his report and it was RESOLVED to support his suggestion that we ask for two services to West End and St Edmunds by this bus in between its trip to and from Elsing.

## **Finance Matters**

242/04 Audit Commission – **Revised figures for annual return 2002/3.** It was noted that the District Auditor accepted all the figures submitted were correct but preferred to see the balances carried forward on the salaries and petty cash account included under a different heading on the end of year presentation. It was therefore necessary for Council to note and agree the change. So RESOLVED.

## **Councillors Question Time**

243/04 Items raised were as follows:-

- a. The rubble still remained on the footway outside a property on the corner of Three Mile Lane and Upper Breckland Road.
- b. Mr Denby reported on behalf of all the District Councillors. He said he would only mention items of interest in Costessey. The South Norfolk Strategy is to add into the environment section the protection of river valleys and their maintenance. The transfer of Council houses into a housing association was completed on 17<sup>th</sup> May 2004. Mrs Bell has spoken in opposition to the idea to revert to holding all planning meetings in Long Stratton again. Mrs Bell is now the prospective Chairman of the 'Culture and Learning Committee' which also covers sports. Mr Watt is to report on the feasibility of all District Councillors being supplied with laptops instead of the large computers they currently have. Mr Watt and Mrs Bell will be attending the launch of the housing partnership. Mr Amis welcomed feed back.

The meeting closed at 9.00pm.