

Minutes of the Parish Council meeting held at 7pm on Tuesday 31st March 2009 at the Parish Rooms, Townhouse Road, Costessey at which the following were present:-

Mr W Dinneen – Chairman
Mr J Amis – Vice Chairman Mr T East Mr J Denby Mrs L Glover Mr R Smith
Mrs D Bates Mr R Piesse Mr A Bedford Mr B Mackie Mrs R Jackson – Parish Clerk
Miss A Starkings – Assistant Clerk 6 members of the public

APOLOGIES

99/09: Apologies were accepted from Mr G Watt, Mr S Watt, Miss M Doggett, Mrs V Bell, Mr A Todd and Mr P Cockaday.

DECLARATIONS OF INTEREST

100/09: Mr J Denby, Mrs V Bell and Mr T East declared a non-pecuniary interest in the planning applications as they are, or may be, members of the South Norfolk Council Planning Committee. They made it clear, that although a view may be taken by this Council, they remain open to further information or views, which might be presented at the South Norfolk Planning Meeting.

MR BRIAN SMITH

101/09: Mr Dinneen informed Council of the sudden death of Mr Brian Smith a former Councillor. Council held a minutes silence in his memory.

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10TH MARCH 2009

102/09: The minutes of the meeting held on 10th March 2009 were approved and duly signed.

MATTERS ARISING OF THE PARISH COUNCIL MEETING HELD ON 10TH MARCH 2009

103/09: Minute 71/09: After discussion it was RESOLVED not to hold a blessing ceremony for the extension in Costessey Parish Cemetery as previously planned.

104/09: Minute 72/09: Protocol meeting re illegal encampment by travellers on land at Queens Hills is to be held on 1st April 2009 in the Parish Rooms, Costessey.

105/09: Minute 73/09: Planning Application for 8 The Drive has been withdrawn.

106/09: Minute 75/09: Joint Core Strategy Exhibition in the Owen Barnes Room will be held on 6th April 2-7pm.

107/09: Minute 80/09: RESOLVED to circulate residents of **Windmill Lane** to ask if they would like to have a **dog faeces bin** installed there and if so to suggest a place where it might go.

108/09: Minute 86/09: **Gift of land attached to the Roundwell site for Cemetery use.** Following the previous report Taylor Wimpey had stated the gift of a 10 metre wide strip of land would be made

on condition there was a close boarded fence erected between its remaining land and that gifted and that there were no burials within 2 metres of that fence, only cremated remains in the land 2-4 metres from the fence and full burials in the remainder. So RESOLVED.

109/09: Minute 82/09: Mr Piesse and Mrs Bell attended the **Saffron Joint Estate Inspections** and were pleased to report everything was very clean and tidy.

110/09: Minute 88/09: Work due to be carried out on the **A1074 Dereham Road and Longwater Lane east bound exit, will now be postponed and will not start until 6th July**, therefore it will not coincide with the Norfolk Show.

KERRY JOHNSON – LEAD YOUTH WORKER

111/09: Kerry Johnson, Lead Youth Worker for the youth group which meets at Costessey Youth and Community Centre on Tuesday evenings, gave Council a full update on the progress of the club. The youth group now has 150 members and 10-20 participate on Tuesday evenings 39 weeks per year. Each young member is charged 50p entry per session and can play pool, table tennis or air hockey or can use equipment such as computers, DVD and CD systems. There are 3 fully trained local volunteers who help run the group along with Kerry who also offers advice and information on many issues including sexual health. There are currently 7 members who hold Norfolk Youth Awards. The previously regular problems on the site on a Tuesday evening have stopped and behaviour overall is much improved local Police Officers often visit the group. Kerry is currently pursuing further grants for better equipment and will keep Council updated through out the year.

PLANNING APPLICATIONS, APPEALS AND OTHER PLANNING MATTERS

112/09: RESOLVED to comment on the planning applications as follows:-

- **6699 – THE HIGHLANDS, FLEET ROAD** – Demolition of existing bungalow and garage and erection of replacement 2 storey dwelling, garage and associated external works – Approve subject to no neighbour objection.
- **6700 – KENT HOUSE, 13 THE STREET** – Extension and alterations, including infilling carport, new roof covering, alterations to fenestration, external rendering and paved surfaces around building – Approved subject to no neighbour objection.
- **6701 – 8 MILLCROFT CLOSE** – Bedroom extension over existing dining room – Approved subject to no neighbour objection.
- **6702 – 29 GROVE AVENUE** – Garden room with a pitched roof to replace existing conservatory – Approved subject to no neighbour objection.

113/09: Resolved to APPROVE the **tree planting scheme for Tower Close**.

114/09: Resolved to APPROVE the alterations **at the Youth and Community Centre to enable Day Centre visitors to gain easier access** to and from the building. The alterations can be done relatively cheaply and the Groundsman is able to do the necessary work.

115/09: After a visit from the Health and Safety Inspector at South Norfolk Council, resolved to APPROVE the **replacement of the Youth Centre worktop** in the kitchen.

116/09: SN Gypsy and Traveller consultation. RESOLVED not to comment on individual sites as no further sites have been suggested in Costessey. However, it was felt that putting more than one site in a Parish was undesirable. There was also some concern expressed about the possible contamination of the land of the proposed site at Ketteringham as this was previously a fuel dump. Council also noted that the document did not address the problems which arise when travelling family's camp in the curtilages of traveller friends or family who have been housed.

117/09: Resolved to APPROVE the **premises licence application at the Norfolk Showground.**

118/09: RESOLVED not to object to the **closure of the telephone box in Grove Avenue** as long as that in Chestnut Close is retained.

119/09: Resolved to APPROVE the **preservation order for trees at 45 Norwich Road, Costessey.**

CORRESPONDENCE (VERBAL AND WRITTEN)

120/09: The Planning Portal – South Norfolk Council Area Meeting – Norfolk Training partnership is being held on 27th April 2009 at Dunston Hall from 7-9pm. Mr Dinneen and Mr Piesse to attend.

121/09: RESOLVED to defer comment on the latest **Local Government Review consultation** until the next Parish Council meeting.

123/09: Resolved to **make no nominations for the South Norfolk Alliance Executive Board.**

124/09: South Norfolk Council Fusion Brochure. Noted

TRAFFIC AND HIGHWAYS MATTERS

125/09: The Parish Clerk and other members of the Parish Council will meet with Highways Officers on Monday 6th April to look at any Highways issues within the Parish. Areas to be looked at will include raised drains in West End and Townhouse Road.

126/09: The **new grass cutting contractor is due to start within the next fortnight.**

POLICE MATTERS

127/09: There have been reports of **people riding motor bikes in Marriott's Way and Bawburgh Lane** with no helmets, resolved to report this to the local PCSO's and Police.

FINANCE AND STAFFING MATTERS

128/09: Council noted the **£500,000 loan had been received** and banked. The Clerk reported the tenders for the project have been opened and whilst the figures cannot be made public until they have been completely checked, it can be said that they have come in significantly under the QS budget. The Clerks Assistant Richard Rymarz will be submitting the grant application to the Football Foundation early in April and it is hoped a decision will have been reached on this by the end of June. This application will cover the whole project. There are other smaller grant applications in the pipeline. A Contactor cannot be officially chosen until the Football Foundation decides on the grant application.

129/09: Resolved to APPROVE the **Norfolk Association of Local Councils 2009/10** subscription of £893.26

130/09: Resolved to APPROVE the **Norfolk Association of Local Councils Direct Information Service**, 2009/10 subscription of £90.00.

140/09: Resolved to APPROVE the **Norfolk Playing Fields Association 2009/10** subscription of £20.00.

141/09: RESOLVED to charge a £2 hire fee for the **Parish Rooms for the event held 28th March**. Mr Denby kindly donated the £2 fee.

142/09: Resolved to APPROVE the 2009/10 grass cutting quote from **City Care**.

143/09: Resolved to APPROVE the quote from **Peter Harper Surveys**, to give a full asbestos survey for all five of the Parish Council buildings at a total cost of £916.00 including VAT.

144/09: Resolved to **REFUSE requests for any advertisements to be placed in the Costessey Contact**.

145/09: Resolved to **APPROVE the accounts for February 2009** in the balance sum of £18809.76.

COUNCILLORS QUESTION TIME

146/09: Items raised were:-

- The number of children at Queens Hills School continues to rise.
- When the commemorative plaque for Falcon House will be erected.
- Anti-social behaviour in the Richmond Road/Middletons Crescent area.
- The Groundsman is currently top dressing the football pitches with artificial manure.
- Sainsbury's has now changed it till receipts to show the address as Sainsbury's Longwater which will hopefully stop lorries turning into Longwater Lane in error and causing traffic problems.

STAFFING COMMITTEE WORKING GROUP

147/09: The Staffing Working Group will consist of Mr W Dinneen, Mrs V Bell, Mr G Watt, Mr J Denby and Mrs D Bates.

The meeting closed at 9.15pm and fifteen minutes was given for public participation at which the following items were raised:-

- Where would the monies to complete the infrastructure on Queens Hills be held? It was thought there might be a separate company set up to deal with this but no-one was certain.
- Would legal action be taken against Coftons?