

Minutes of the Parish Council meeting held at 7pm on Tuesday 25th November 2008 in the Owen Barnes Room, Breckland Road, Costessey at which the following were present:-

Mr J Amis – Vice Chairman
Mr B Mackie Mrs L Glover Mrs D Bates Mr R Piesse Mr A Bedford
Mr J Denby Miss M Doggett Mrs R Jackson – Parish Clerk Miss A Starkings –
Assistant Clerk 2 Members of the public

APOLOGIES

431/08: Apologies were accepted from Mr A Todd, Mr T East, Mrs V Bell, Mr P Cockaday, Mr W Dinneen – Chairman, Mr S Watt, Mr G Watt and Mr R Smith.

DECLARATIONS OF INTEREST

432/08: Mr J Denby declared a non pecuniary interest in the planning applications as he is, or maybe, a member of the South Norfolk Council Planning Committee. He made it clear that although a view maybe taken by this Council, he will remain open to further information or views, which might be presented at the South Norfolk Council Planning Meeting.

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4TH NOVEMBER 2008

433/08: The minutes were approved and duly signed.

MATTERS ARISING FROM THE MEETING HELD ON 4TH NOVEMBER 2008

434/08: Minute 404/08: **Costessey Centre** RESOLVED to accept the quote of Ground Engineering for soil sampling works at Longwater Lane Recreation Ground in the sum of £4,419 plus vat.

435/08: Minute 412/08: The **Community Cohesion meeting** on the 18th November was cancelled but will be re-arranged in the New Year.

436/08: Minute 423/08: Reply received from NALC regarding the **Churchyard Monument**. Noted.

PLANNING APPLICATIONS, APPEALS AND OTHER PLANNING MATTERS

437/08: RESOLVED to comment on the planning applications as follows:-

- ❖ **6661 – 20 CROWN ROAD** – Conservatory to rear and new boundary wall/fence – Approved subject to no neighbour objection.
- ❖ **6662 – 18 CROWN ROAD** – Conservatory to rear – Approved subject to no neighbour objection.
- ❖ **6663 – SOUTH WESTERN QUADRANT OFF FAIRWAY, NORTH OR THE RIVER TUD** – Development of 38 dwellings, garaging and associated works – Refuse, it falls outside the currently approved phase 1. Infrastructure and community needs to be re-assessed and provisions made for appropriate developments prior to any allocation outside phase 1.
- ❖ **6664 – UNIT 1A, ALEX MOORHOUSE WAY** – Installation of 3 air conditioning condenser units – Approve subject to noise attenuation to prevent disturbance and nuisance for neighbouring industry or indeed residents in properties across the valley.

- ❖ **6665 – NORFOLK SHOWGROUND, DEREHAM ROAD** – Outline application for erection of 150 room hotel with associated parking, access roads, service areas and landscaping – Approve in principal subject to final design.

438/08: South Norfolk Planning Training to be held on 3rd December 2008 at 5pm in the Long Stratton Office. The training relates to Duty to Conserve and Biodiversity in the Planning Process.

439/08: The Parish Clerk will look into the **Norwich Research Park Development Framework** and respond in line with Council policy if necessary.

440/08: The **Government suggestion for additional housing for Norfolk**. Council felt this was totally unrealistic given that vast improvements would need to be made to the infrastructure in order to provide for these dwellings. Council was also unsure where the people to occupy the homes or indeed the job opportunities for them would come from.

441/08 Proposed Anglian Water pipeline from land near East Hills Wood to Sweet Briar Road. Council wanted to know how this would link with that proposed from Costessey Pits and whether the works for the two projects would be undertaken simultaneously.

442/08: APPEAL: 9 Margaret Road: RESOLVED not to comment further.

CORRESPONDENCE (VERBAL AND WRITTEN)

443/08: Consultation on **whether the current voting age should be lowered**. After discussion, on a vote of 5 for, 1 against and 3 abstentions it was RESOLVED not to support a lowering of the voting age. It was felt more education would be required for 16 year olds to have a full understanding of what they are voting for.

444/08: ‘Keep Norfolk Local’. This a document issued jointly by from Breckland, Broadland, North Norfolk and South Norfolk District Councils and Kings Lynn and West Norfolk Borough Council setting out their reasoning as to why Norfolk should not have unitary local government. Noted.

445/08: RESOLVED to approve the revised **list of meeting dates and venues for 2009**.

TRAFFIC AND HIGHWAYS MATTERS

446/08: Suggestion for bollards to be installed at the Roundwell Monument. This was made following the recent illegal encampment on the site. RESOLVED not to support this suggestion as there had been no previous encampment on this site and bollards would make it very difficult to maintain the area.

447/08: Bus Lane on Dereham Road. Concern was expressed about the length of traffic queues particularly at peak times and the very limited number of buses which use this lane. Queuing traffic is undoubtedly polluting the atmosphere close to the road. RESOLVED to ask for air quality monitoring and traffic counts to be carried out to assess the level of the problems. These surveys should not be undertaken in school holidays as it was felt this would significantly impact on the figures.

448/08: The Parish Clerk to obtain a timetable for the **new bus service from Costessey Park and Ride to the Hospital.**

449/08: Request for **assistance to organise local events.** Council asked that they should be made aware of the facilities which are available in Costessey.

POLICE MATTERS

450/08: It was noted the local SNAP partnership no longer covered Bowthorpe as well. There will now be three meetings. One of the priorities is to continue to give attention to the problems in Beaumont and Crown Roads in connection with school traffic and parking.

451/08: The Clerk was asked to write and thank the Police for their help with the recent **illegal encampment at the Roundwell.**

FINANACE AND STAFFING MATTERS

452/08: RESOLVED to approve the cash flow suggestion for **technical drawing fees** on the Costessey Centre.

453/08: RESOLVED to accept the **Tree Survey and the resultant works** and costs for same as produced by S Aylmer.

454/08: RESOLVED to accept the quote for **tree works in St Edmunds Churchyard from S Aylmer.**

455/08: **SSAFA** – RESOLVED to allow the poster from this organisation to be displayed on the Parish Council noticeboards.

456/08: RESOLVED to accept the **Interim Internal Audit report for 2008/9.** The office staff were once again congratulated on the way in which the accounts are presented and kept. It was noted the Clerk was looking into the costs of increasing the Public Liability cover and also reviewing the financial risk assessments and would report back when she had further information.

457/08: RESOLVED to defer the **Policy for Giving References or Testimonials** to the next Parish Council meeting.

458/08: Information regarding changes at **Zurich Municipal – Councils Insurers.** Noted.

459/08: RESOLVED to approve the estimate for **repairs to the Parish Rooms roof** in the sum of £1500. Council noted this was only an estimate as the Contractor could not be sure of the exact extent of the problem until the tiles were removed. The Contractor will notify Council if the works are significantly in excess of what he believes them to be.

460/08: RESOLVED to initially print 1000 copies of the **Costessey Directory** and distribute them to every occupied home on the new developments at Lodge Farm and Queens Hill; make them available (where possible) in local shops, doctor's surgeries, the library, etc and advertise in Contact and on the

website that a copy can be made available to any one who wants one. A resident of Queens Hills present kindly offered to deliver them to Queens Hills residents for the Parish Council.

461/08: Notice Board/s for Queens Hills. Council noted the prices of large noticeboards supplied by Genite. RESOLVED noticeboards of appropriate size should be purchased from this company when the residents have indentified their preferred locations for them and these have been agreed with the developer.

462/08: A letter from Mrs MacMullen giving a quotation for her fees and the likely costs of the **works required in Greenhills Wood** to fell and remove the pines and some of the sycamore was considered. It was RESOLVED to accept Mrs McMullen's fees and proceed with the project. .

MINUTES OF THE BUDGETS & STAFFING COMMITTEE HELD ON 18TH NOV 2008

463/08: RESOLVED to approve the minutes of the Budgets and Staffing Committee and accept the recommendations including the recommended **increase in Parish Council fees for the period 1st April 2009 to 31st March 2010** as attached to the minute book.

COUNCILLORS QUESTION TIME

464/08: Items raised were:-

- ❖ There are currently **no bus timetables in the shelter on Richmond Road.**
- ❖ **Doctor Torrence has now retired** and a letter has been sent on behalf of Costessey Parish Council thanking him for his long and excellent service to the Parish.
- ❖ The location of a **pod for local youths** will be looked at again when the new Community Centre is under way.
- ❖ There have been reports of **rowdy behaviour in and around Bunkers Hill** at night. Its possible parties are taking place and causing disturbances to local residents. The Police are aware.
- ❖ There are still **no road signs at the junction of Longwater Lane with Dereham Road to direct vehicles to the Longwater Lane Business Park.** Lorries continue to mistake Longwater Lane often causing problems when they have to turn back.
- ❖ There are still **no road markings to show the bus stop on East Hills Road.**
- ❖ The **bridge at Costessey Mill** has been rebuilt and looks very good.
- ❖ Could the **millennium quilt** be moved back to the Owen Barnes Room for a while?
- ❖ Could a **letter of thanks** be sent to Lynne Glister and Jonathon Piesse for their assistance in keeping the Youth Centre and Breckland Halls clean in the past few weeks.

The meeting closed at 9.30pm.