

**Minutes of the Annual General Meeting of the Parish Council meeting held at 7pm on Tuesday 12<sup>th</sup> May 2009 in the Parish Rooms, Townhouse Road, Costessey at which the following were present:-**

**Mr W Dinneen – Chairman**  
**Mr J Amis – Vice Chairman**      **Mrs D Bates**      **Mr A Todd**      **Mrs V Bell**  
**Mr A Bedford**      **Mr J Denby**      **Mr B Mackie**      **Mrs R Jackson – Parish Clerk**  
**Miss A Starkings – Assistant Clerk**      **6 members of the public**

**ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR**

**179/09:** Mr W Dinneen was unanimously elected as Chairman for the forthcoming year. He thanked Council for their support and also for their recent good wishes on his eightieth birthday.

**APOLOGIES**

**180/09:** Apologies were accepted from Mrs L Glover, Miss M Doggett, Mr T East, Mr R Piesse, Mr R Smith, Mr G Watt and Mr S Watt.

**ELECTION OF THE VICE CHAIRMAN FOR THE FORTH COMING YEAR**

**181/09:** Mr J Amis was unanimously elected as Vice Chairman for the forthcoming year.

**DECLARATIONS OF INTEREST**

**183/09:** Mr J Denby and Mrs V Bell declared a non-pecuniary interest in the planning applications as they are, or may be, members of the South Norfolk Council Planning Committee. They made it clear, that although a view may be taken by this Council, they remain open to further information or views, which might be presented at the South Norfolk Council Planning Meeting.

**ELECTION OF COMMITTEES**

**184/09: BUDGETS AND STAFFING COMMITTEE –RESOLVED** to elect Mr J Denby, Mr A Todd, Mrs D Bates and Mr D Smith. The Chairman and Vice Chairman are ex-officio members. In the event of any of the members, including the ex-officio members, being unable to attend a meeting of this committee it was RESOLVED that the Clerk should endeavor to find other Councillors to substitute and these substitutes should have full voting rights.

**185/08: EMERGENCY COMMITTEE - RESOLVED** to elect Mrs D Bates, Mr J Denby, Mr D Smith and Mr A Todd. The Chairman and Vice Chairman are ex-officio members. In the event of any of the members, including the ex-officio members, being unable to attend a meeting of this committee it was RESOLVED that the Clerk should endeavor to find other Councillors to substitute and these substitutes should have full voting rights.

**APPOINTMENT OF INTERNAL AUDITOR**

**186/09:** Council continues to be completely satisfied with the service given by Auditing Solutions and RESOLVED to re-appoint them for the forthcoming year.

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21<sup>st</sup> APRIL 2009**

**187/09:** The minutes were approved and duly signed.

**MATTERS ARISING FROM THE PARISH COUNCIL MEETING HELD ON 21<sup>st</sup> APRIL 2009**

**188/09:** Mrs Bell reported contacting the owner of the overgrown hedge along The Street who had promised to cut it back shortly and that had now been done.

### **PLANNING APPLICATIONS, APPEALS AND OTHER PLANNING MATTERS**

**189/09:** RESOLVED to comment on the following planning applications:-

- **6707 – QUEENS HILLS, PHASE 3 OFF POETHLYN DRIVE** – Proposed residential development of 143 dwellings and associated structures (phase 3) 2-4 bedroomed dwellings. (Re submission of 2008/2413D) – Council remain concerned about the potential for anti-social behaviour and crime from the garage courts. The Crime Prevention Officer must be consulted.
- **6708 – 103 GURNEY RD** – Extension to side and rear – Approve subject to no neighbour objection.
- **6709 – 12 SMITHDALE RD** – Dormers to side elevations – Approve subject to no neighbour objection.
- **6710 – GARAGE COURT, TOWER CLOSE** – Demolition of garages for the erection of two flats – Approve.
- **6711 – TELECOMMUNICATIONS MAST SITE, TAVERHAM LANE** – Retention of temporary 30 meter high telecoms mast and associated development for a period of 12 months – Council will support this application providing the mast proposed for the site in Norwich Road, Costessey is not constructed.
- **6712 – 50 LONGWATER LANE** – Sensory, therapy and treatment room extension for disabled children – Approve subject to no neighbour objection.
- **6713 – TANDARRA, TOWNHOUSE RD** – New dwelling (revised design) with associated garage and fencing – Refused overdevelopment of the site.
- **6714 – LONGWATER RECREATION GROUND OFF LONGWATER LANE** – Proposed temporary change of use of existing tennis courts to public car park – This is an application made by Costessey Parish Council therefore unable to comment.

**190/09:** The suggestion received from a local resident about **identifying sites for further development** in Costessey and the Clerk's reply. Noted

### **CORRESPONDENCE (VERBAL AND WRITTEN)**

**191/09:** South Norfolk Pub of the Year Award. Noted

**192/09:** The results of the consultation with **Windmill Lane** residents re the possible installation of a **dog faeces bin** has shown that the vast majority of those who responded do not want a bin installed in Windmill Lane. So RESOLVED not to install one.

**193/09: BT courtesy notification** of a change to the public payphone in Chestnut Close from cash to a card only. Council felt the retention of a cash telephone would provide a far better service for the residents in this area.

### **TRAFFIC AND HIGHWAYS MATTERS**

**194/09:** The **bus service** will be affected by the **closure of Townhouse Road and West End** to facilitate the laying of a new water supply pipe line. However, Norfolk County Council has organised a shuttle bus to get passengers into Old Costessey. The works are due to start on 20<sup>th</sup> May and run through until the end of the school holidays. During this time sections of the roads are closed, all the businesses will remain open and have access.

**195/09: Traffic and transport in Costessey** – Mr Amis expressed his concerns about:-

- a. recent press coverage of proposals for a bus ‘super highway’ along the Dereham Rd and how this would be achieved
- b. the proposal for the three-quarter Northern Distributor Route and the disastrous consequences this would have for Costessey
- c. rumours of large scale development around the north of the City and the potential impact of that on Costessey
- d. the lack of a bus service to the new surgery on the Roundwell pub site at present.

**196/09:** RESOLVED to support Hadley and Ottaway applying to **plant the Carrefour roundabout**, Longwater Retail and Commercial Park.

### **POLICE MATTERS**

**197/09:** The **new Police Constable for Costessey** is PC Cheryl Kent.

### **FINANACE MATTERS**

**198/09:** RESOLVED to pay the **insurance premiums for 2009/10** of ‘General Policy’ - £11457.20 and ‘Engineering Policy’ - £726.30 including Insurance Tax

**199/09:** RESOLVED the **level and range of insurance cover** currently in place is sufficient.

**200/09:** RESOLVED to **grant aid/donate** £50 Costessey Pre-School towards new equipment and £50 towards Breast Cancer Campaign - £50.00

**201/09:** RESOLVED to charge the **Cricket Club** £70 per day match and £35 per evening match. Council RESOLVED not to reintroduce the 25% concession to **Costessey Sports Club Football** section.

**202/09:** Announcement to **defer business rate increase**. Noted

### **UPDATE ON PROGRESS WITH COSTESSEY CENTRE**

**203/09:** RESOLVED to accept the quote from **Vincent and Gorbing for fees for phase 2** of the Costessey Centre.

**204/09:** RESOLVED the Clerk should **apply for a loan sanction for a further £500,000** for the new Costessey Centre.

**205/09: Officers from Football Foundation.** The Clerk and the Assistant Clerk had met with officers from the Football Foundation to assess the grant application recently submitted to them. Both members of staff felt the meeting went well and are reasonably optimistic about the outcome although it is by no means certain.

**206/09: Notes from the tenders interviews.** Noted

**207/09:** RESOLVED to retain any of the play equipment from the small children’s play area if it can be used for recycling or repairs in the future otherwise it should be disposed of. No entire piece will be reused.

**REPORT ON MEETING WITH QUEENS HILLS RESIDENTS GROUP, SOUTH NORFOLK PLANNING OFFICERS AND REPRESENTATIVES OF QUEENS HILLS PRIMARY AND NURSERY SCHOOL CONCERNING THE SITING OF THE COMMUNITY HALL ON THE QUEENS HILLS SITE**

**208/09:** The meeting lasted for approximately two hours and there was some open and frank discussion. Ultimately however, all agreed more information was needed about the alternative sites before a decision could be made.

**REPORT ON THE PARISH COUNCILS OPEN DAY**

**209/09:** Items raised for Councils consideration were as follows:-

- Can more **20mph repeaters** be erected through out the 20mph areas? - Highways to be contacted.
- Can a be **road named after the Pointers on Queens Hills** as they did much of the sand and gravel abstraction there? - Agreed ask South Norfolk Council to be consider when a new name is required.
- Can a **further street light be erected on the corner of Greenhills Close** as it is dark there and there are partially sighted people living locally? Agreed to ask South Norfolk Council whether this can be done and if so the likely costs.
- **Can more allotments be provided somewhere in New Costessey?** - Land owners in Gunton Lane to see if they might be willing to make land available for allotments.

**COUNCILLORS QUESTION TIME**

**210/09:** Items raised were as follows:-

- The **new Saffron Housing Officer** Mr Allsop would like to come and meet with the Parish Council and introduce himself.
- The **cross hatching outside the Cherry Tree** is very faded and needs replacing to make the area safer for motorists.
- The **bus stop at West End and another along Norwich Road** are still in very poor condition.
- A suggestion that local schools within Costessey be offered the chance to be loaned the **Millenium Quilt**.
- **Longwater Lane requires a road sweep urgently.**
- The door on the **Roundwell Monument** has **now been fixed** and is much more secure.
- **Costessey Day Centre are extremely pleased with the new lay out at Costessey Youth Centre** and thank the Parish Council in their efforts to do this.
- Could the Parish Clerk contact **Kettle Foods** to inquire when it will be possible for the Parish Council **to visit** the site?
- **Motorbikes** are still causing a **problem in Gunton Lane** late at night.
- **Motorbikes** are now **getting into Greenhills Wood**.

The meeting closed at 9pm and 15 minutes was given for **PUBLIC PARTICIPATION** at which the following items were raised:-

- The **detritis is still in the pinch points in West End**.
- **Morrison's** have left some signs on the side of the road in **West End** after completing roadworks there.
- **Motorbikes** have been causing problems in **Bunkers Hill**.
- There is an **ongoing problem of children/youths taking bags containing dog faeces from the bin near Bunkers Hill and throwing them into neighbouring gardens**.