

**Minutes of the Parish Council meeting held at 7pm on Tuesday 2<sup>nd</sup> June 2009 in the Parish Rooms, Townhouse Road, Costessey at which the following were present:-**

**Mr W Dinneen – Chairman**

**Mr J Amis – Vice Chairman      Mrs V Bell      Mrs D Bates      Mr J Denby**  
**Mr B Mackie      Mr S Watt      Mr G Watt      Mr A Bedford      Mr R Piesse**  
**Mrs L Glover      Mrs R Jackson – Parish Clerk      Miss A Starkings – Asst Clerk**  
**4 members of the public**

**APOLOGIES**

**211/09:** Apologies were accepted from Mr A Todd, Miss M Doggett, Mr T East and Mr P Cockaday.

**DECLARATIONS OF INTEREST**

**212/09:** Mr J Denby and Mrs V Bell declared a non-pecuniary interest in the planning applications as they are, or may be, members of the South Norfolk Council Planning Committee. They made it clear, that although a view may be taken by this Council, they remain open to further information or views, which might be presented at the South Norfolk Council Planning Meeting.

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 12<sup>TH</sup> MAY 2009**

**213/09:** After two small amendments the minutes were approved and duly signed.

**MATTERS ARISING FROM AGM HELD ON 12<sup>TH</sup> MAY 2009**

**214/09:** Min 188/09: The **hedge at Trinity Cottage**, The Street has been cutback but does require further trimming, Mrs Bell will email the property owner and request it is cut back further.

**215/09:** Min 210/09: **Mr Allsop the new Saffron Housing Officer** will be contacting the Parish Council shortly to arrange a visit sometime in June to formally introduce himself.

**216/09:** Pub Par: There are continuing problems with irresponsible **motorcyclists in various locations around the Parish.**

**PLANNING APPLICATIONS, APPEALS AND OTHER PLANNING MATTERS**

**217/09:** RESOLVED to comment on the following planning applications:-

- **AMENDMENT – 6708 – 103 GURNEY ROAD** – Extension to side & rear of bungalow – Approve subject to no neighbour objection.
- **AMENDMENT – 6713 – TANDARRA, TOWNHOUSE ROAD** – New dwelling (revised design) with associated garage & fencing – Refuse, over development of the site.
- **6715 – 248 DEREHAM ROAD** – Demolish existing garage/workshop & replace with new workshop/annex in same – No objection to replacing the workshop with another but the plan submitted looks like it could easily be made into a separate dwelling which is inappropriate.
- **6716 – ROYAL NORFOLK SHOWGROUND, DEREHAM ROAD** – Permission to run car boot sales for 40 weeks of a calendar year – Approve.
- **6717 – SAINSBURYS, LONGWATER BUSINESS PARK** – Additional disabled parking spaces – Approve.

- **6718 – 184 NORWICH ROAD** – First floor extension to rear and dropped kerb for vehicular access – Approve subject to no neighbour objection.
- **6719 – LAND ADJACENT TO LONGWATER LANE & EAST HILLS** – Construction of after treatment works – Approve.

**218/09: PROPOSED PLANNING APPLICATION FOR LAND OFF TOWNHOUSE RD** – Statement of Community Involvement. Council expressed concern about aspects of the report and some felt the Public Exhibition and the presentation of the proposal had been deceptive and lead many people who attended to believe that permission for the development is a forgone conclusion. RESOLVED to respond to Bidwells to express concern about the process and aspects of the document and to also inform South Norfolk Council of Parish Council’s concerns regarding if a planning application is submitted.

**219/09:** It was suggested the **Wensum Valley Trust** may have an interest in the Environment Assessment for this proposed site. The Clerk was asked to place subscribing to the Wensum Valley Trust on the next agenda.

**220/09: Reply** re South Norfolk Councils decision to reduce Area Planning Meetings to two from three. Councillors felt this was a loss of democracy to the District. They felt it would be very difficult and expensive for residents to attend the planning meetings now.

**221/09: Norfolk Planning Conference**, Swaffham Assembly Rooms on the 18<sup>th</sup> June. Mrs Jackson, Mr Piesse and Mr Amis all hope to attend.

**222/09: Email received concerning areas landowners have suggested for development in the Local Development Framework.** A copy of the plan was now on the Parish Councils website.

**223/09: Norwich City Centre Action Plan.** Noted.

**224/09: Section 106 Agreement relating to the Roundwell Site.** The Clerk reported this was now signed. On or before completion of the 50% of the dwellings the Parish Council will receive the strip of land 10 metres wide adjoining the Parish Cemetery for the payment of £1 and it will also receive £42,164 (via the District Council) £42,164 towards recreation provision in Costessey. The Parish Councils solicitors have written to the landowner to enquire whether they might consider ‘selling’ the strip of land as in the Section 106, now. The Clerk was asked to look into the criteria and arrangements for woodland burials.

**CORRESPONDENCE (VERBAL AND WRITTEN)**

**225/09: Larger Councils Meeting on the 9<sup>th</sup> June in Attleborough.** Mr Bedford, Mr Dinneen and Mr Piesse all hope to attend.

**226/09: Gunton Lane Recreation Area.** The Clerk reported on recent controversy over the clearance of a pond on the Gunton Lane Recreation Area

**227/09: Costessey Day Centre** has passed their thanks to the Parish Council for the recent improvements to Costessey Youth Centre.

**228/09:** Letter received from **Biffa Waste** informing the Parish Council that they will be carrying out a trial **importing leachate at Attlebridge**.

### **TRAFFIC AND HIGHWAYS MATTERS**

**228/09: Parking problems surrounding St Augustines School.** The Council discussed the recent problems with a member of the public present. Mr G Watt, Chairman of St Augustines School Governors said he would organise a meeting between the school and the Police to see how the problems might be addressed.

### **POLICE MATTERS**

**229/09: The update on South Norfolk Area Partnership** from Inspector Thacker. Noted

### **FINANCE MATTERS**

**230/09: RESOLVED** to approve the **end of year figures and financial statements** as presented for 2008/9 and confirm the information contained in Section 1 and 2 of the Annual Return.

**231/09: RESOLVED** to accept the **Annual Internal Audit Report for 2008/9** as attached to the minute book and respond to the action plan:-

R1 – Investigate the increase in insurance premium for raising the level of Public Liability from £5m to £10m

R2 – Ask the Clerk to review the Financial Risk Assessments and bring them to Council for consideration

R3 – Retain forms used to record the details of funerals as recommended.

R4 – Council noted the member of staff who works on the inventory has been on long-term sickness leave but will be returning to work in the next few weeks. On his return he will be bringing these records up to date.

**232/09: RESOLVED** to **approve the accounts for March** in the balance sum of £48,300.29.

**233/09: Risk Assessments:** The Parish Council Health and Safety Consultant now visits the Parish once a month to keep all Health and Safety documentation up to date. Mr S Watt offered to review Councils current risk assessments and report to the next Parish Council meeting.

### **SPEEDWATCH**

**234/09:** The Clerk reported that there was some concern there had been no Speedwatch reports this year and only one last year. **RESOLVED** to approach the current Co-ordinator to retrieve the equipment after which a meeting of the volunteers should be organised with a view to appointing a new Co-ordinator.

### **COUNCILLORS QUESTION TIME**

**235/09:** Items raised were:-

- a. **Motorcycles continuing to be a problem in various locations.**
- b. **Concern over signage for the temporary close of Townhouse Road.**
- c. A resident in Dereham Road angry that he has **no drop kerb** to his front garden.

- d. The Environment Agency dealing with an **overflow of sewage** into the River Tud at Queens Hills.
- e. The need for **signs at the Longwater Lane/Dereham Road junction** pointing the way to the Longwater Business area and saying there is no through route for large vehicles down Longwater Lane.

**236/09:** The meeting closed at 9.30pm after which there was **PUBLIC PARTICIPATION** during which the following items were raised:-

- a. the **pinch points have still not been swept.**
- b. Morrisons have left some **road signs in Tower Hill**