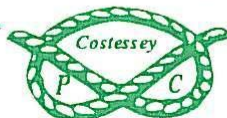


Costessey Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 7 September 2010 at 7pm in the Costessey Centre, Longwater Lane, Costessey. NR8 5AH

Present: Cllrs W Dinneen (Chairman), J Amis (Vice-Chairman), T East, V Bell, J Denby, D Bates, A Bedford, L Glover, D York, G Watt, R Piesse, D Toms; Mrs R Jackson & Mrs H Elias (Parish Clerks), Mrs M Vozza, Clerk's Assistant. Members of the Public.

375/10: Apologies were accepted from Cllrs Smith, A Todd and S Watt.

376/10: Declaration of Interest Mrs V Bell, Mr J Denby, Mr G Watt and Mr T East declared a non-pecuniary interest in the planning applications and the Licensing Item as they are, or may be, members of the South Norfolk Council Planning Committee / Licensing Committee. They made it clear that although a view may be taken by this Council, they remain open to further information or views, which might be presented at these South Norfolk Council Committee meetings. Mrs D York declared an interest in the Old Costessey WI seat and notice board as she is a member of the Old Costessey WI.

Presentation of cheque by Taverham Lions towards the purchase of furniture for the Lion Room

377/10: No members of the Lions Club were present.

Minutes of the Additional Parish Council Meeting held on 29th July & 10th August 2010

378/10: Cemetery: Casket Plots & Memorials: Council reconsidered the request from Mrs Blake for a stone on her husband's grave. After due consideration that Mr Blake was buried in a plot wider than average, set aside for caskets, it was

RESOLVED to revoke their previous decision not to allow the stone and allow it as designed as submitted by Mr P Miles. It was further

RESOLVED that Council should consider setting parameters for the size of stones which would be allowed on casket plots and adding this to the terms & conditions of the cemetery.

379/10: The minutes of the meeting on 26 July were agreed and signed with the following amendment: Cllr Glover was removed from list of those present as she reported she had not attended but had given her apologies.

380/10: The minutes of the meetings on 29 July and 10 August were agreed and signed.

Matters arising from Additional Parish Council Meetings held on 29th July & 10th August 2010

381/10: Min 339/10: RFCA cabinet. The recently submitted revised plan is the smallest the cabinet can be.
RESOLVED: to accept the smallest size of cabinet.

382/10: Min 345/10: Update on progress with community building at Queens Hills – Developers on the site have offered a sum of £675,000 for the Parish Council to take on the building of the Community Centre. This would be in addition to the land and planning permission being secured by the developers. The building costs are likely to be higher. Council said the lagoon should not be part of the transaction and should be safely fenced with galvanised steel fencing regardless as it is adjacent to an area which will be used by people for recreation especially children.

RESOLVED UNANIMOUSLY that the £675,000 be accepted subject to the additional land being included, the lagoon being securely fenced and the final contract.

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383/10: Min 364/10: **The Costessey Centre lettering** has been installed at the entrance.

384/10: Min 366/10: **Saffron Housing** were reportedly dealing with the wheelie bins being left outside their properties in Townhouse Road.

Minutes of the meeting of the Emergency Committee Meeting held on 17th August 2010

385/10: The minutes were agreed and signed

Matters arising from Emergency Committee Meeting held on 17th August 2010

386/10: None

387/10: Cllr D Toms left the meeting at 8.10pm due to work commitments.

Planning - applications, appeals & other planning matters

388/10: RESOLVED to comment on planning applications for consideration as follows:-

6838 – Sub-division of garden of 36 Dereham Rd – Outline consent for the construction of a detached chalet bungalow – The need for a clear turning area at the end of the road was discussed. Approve subject to no neighbour objections.

6839 – The Paddocks, Ringland Lane – Demolish existing stable block & rebuild to include 2 additional stables & install gravel driveway – Approve

6840 – Unit E1 & E2, Alex Moorhouse Way – Creation of 1651sq.mtr. of retail floor space at mezzanine level – Approve

6841 – Units E1 & E2, Alex Moorhouse Way – External alterations to elevations & internal works to create two units & associated works to the layout of the car park – Approve

6842 – 24 East Hills Road – single storey extension to rear – Approve subject to no neighbour objection.

389/10: Children’s Centre at Queens Hills School recommended for approval. Noted although there is some question of whether the funding will be available with the current cut backs.

390/10: Response from CABA regarding the leaflet which mentioned the Queens Hills Development. Noted CABA’s comments support the Parish Council’s view that one public road access entry is not enough.

391/10: GNDP Core Strategy DPD Examination. Noted.

392/10: Formal request for allotments – it was noted that the Parish Council already provides allotments, for which there is currently a waiting list of 20. It has written to local landowners to ascertain if more land could be obtained. It was suggested that an article be put in the Costessey Contact.

393/10: Norfolk CC Planning Service – E-Planning. Noted.

394/10: SN Local Development Framework - Development application sites – (Sites offered by landowners). The Clerk reported that Council had previously commented on these sites. It had argued that it was aware that there would be an increase on Queens Hills of at least around 350 more dwellings than originally planned, plus 49 houses currently being built on the Roundwell site (which are outside the current Local Plan), another 13 on Johnson Close and other small developments which had not previously been included in the calculated numbers. The Parish Council had previously resolved it would, subject to appropriate community benefit being attached, support development on land adjacent to the Fairhaven Site on Dereham Road up to the line of the Lodge Farm buildings, which Council estimates would deliver a further 200-300 dwellings. Under the LDF South Norfolk are looking for sites for a further 1,000 houses in the Easton / Costessey area. Given the additional numbers already being built and in the pipeline and Council’s provisional support for the extension to the Fairhaven site, it is felt Costessey will have provided not only its fair share of the 1,000 homes allocation but also additional numbers towards the 1800 which have yet to be allocated to any area. Council would have a variety of objections to other sites in the Parish which have

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been put forward, such as some would impinge on the definition between communities, be detrimental to the river valleys and their views, be undesirable backland development, detrimental to the street scene, etc.

RESOLVED: to reiterate previous comments.

Finance Matters

395/10: Consideration of applying for licence to allow alcohol to be sold at events in Costessey Centre, Breckland Hall and the Owen Barnes Room. The current Premises Licences only allows for 12 events per year at which alcohol is to be sold. Hirers then have to apply for a separate licence to sell alcohol. Five events have already taken place in Costessey Centre so it is felt 12 will not be enough. It is currently Council's policy not to have a permanent bar in the Costessey Centre.

RESOLVED to apply for the licence amendment and to write to all near-by residents to reassure them that the application is not for a permanent bar, but to facilitate hirers having a licence which will allow alcohol to be sold at individual events. ACTION: Parish Clerk

396/10: Consideration of **design for the main gates to Costessey Centre** and quote for same. A discussion took place as to the functional design.

RESOLVED: that the design and quote submitted by Mr Barber be accepted.

397/10: Quote to move heater from Youth Centre to Owen Barnes Room.

RESOLVED: to approve the quote.

398/10: Powers to cap billing authorities' Council tax & Parish Councils precept levels. Council objected to interference by Central Government, particularly as local residents pay the precept and no money comes to local council from Westminster. The Clerk was directed to respond accordingly. **ACTION: Parish Clerk.**

399/10: Request for donation to Victim Support

RESOLVED to donate £50.00.

400/10: Request for reduced fee for Costessey Centre - Mr Brown: A discussion took place to discuss his needs. He requested the hire of Centre on Sunday Mornings for non-aggressive self-defence lessons. Council suggested Owen Barnes Room might be more suitable.

RESOLVED that Council provide Mr Brown with a list of possible funding bodies that might assist with the cost of new mats.

401/10: Age Concern:

RESOLVED: that Age Concern should have the residents' rate on the hall hire.

402/10: Reply re continued funding of a Youth Worker for Costessey

RESOLVED: to continue to support a part-time youth worker

403/10: Cllr T East left the meeting at 8.55pm.

404/10: Norfolk RCC asked Costessey PC to consider becoming a member. Council asked the RCC to clarify if they consider the parish to be urban or rural. **ACTION: Parish Clerk**

405/10: Consideration of providing further grit bins Council considered that the provision at junction of Dereham Road with Lord Nelson Drive should be a priority and referred the matter to the Budgets Committee for further consideration. Norfolk CC should be contacted to ascertain if they would fill the bins free of charge. **ACTION: Budgets Committee & Parish Clerk**

406/10: Annual subscription to Norfolk Link - £45

RESOLVED: to continue the subscription.

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407/10: Suggestions from Functions Promoter - Does Council want to hold a 'Costessey Get-together' again next year?

RESOLVED: that a one-day fete should take place on the Spring Bank Holiday Monday, with fireworks in the evening but that the fair should be allowed to set up on the previous day with larger rides, though they should not operate on the Sunday. A further event should be planned for 2012. The matter was deferred to the Budgets Committee **ACTION:** Budgets Committee.

408/10: Himalayan Balsam on the Allotments and costs of removing it.

RESOLVED: that the quote from Wensum Valley Trust be accepted including the membership condition. **ACTION:** Parish Clerk

409/10: Quote to paint ball-catch posts and replace the wire at LWL

RESOLVED: to accept the quote from Bear & Son. **ACTION:** Parish Clerk

410/10: Final Update of Internal Auditor for 2009/2010 financial year (see attached report)

RESOLVED: to accept the recommendations of the Internal Auditor. **ACTION:** Parish Clerk

Correspondence (Verbal and written)

411/10: OC WI letter re providing a seat to go under the tree on LWL.

RESOLVED: to accept the offer, subject to design and any permissions required. **ACTION:** Parish Clerk

412/10: Norfolkcalc AGM – Narborough Village Hall – 9th Sept – 10.30am. Date corrected to Saturday 11 September. Cllr Bedford to attend. **ACTION:** Cllr Bedford

413/10: East of England Regional Conference – 21st Sept – 10am to 3.45pm – Norwich.

RESOLVED: that both Parish Clerks should attend. **ACTION:** Parish Clerks

414/10: E-mail re balloon releases & resignation as **Costessey Tree Warden**. Council thanked Mr Traverse for all his good work over many years. His other points were noted.

RESOLVED: to advertise for a new Tree Warden. **ACTION:** Parish Clerk

415/10: Opportunity to visit **Pennoyer Heritage Community & Business Centre**. Mr Piesse expressed a wish to attend.

416/10: E-mail concerning **Wych Elm in St Edmunds Churchyard**. A query was raised as to whether a faculty was needed.

417/10: CLG invite ideas for the Big Society. Noted

418/10: Green buildings in Norfolk – Open Days 2010. Noted

419/10: *Being a good employer – A guide to Parish & Town Councils.* Extra Booklets in the Clerk's Office.

420/10: Consideration of **request to hold 'breakfast' sessions** for local school children in Costessey Centre between 7am and 9am and the fee that should be charged for these. Non-messy activities were provided.

RESOLVED: that the **Breakfast Club** be accepted for a trial period of three months, but would be subject to an individual fee, which would be set when the additional caretaking costs were known.

Traffic & Highways Matters

421/10: Longwater Lane Bridge – Proposed Maintenance Works. Noted.

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422/10: Temporary closure of Costessey Lane, Ringland and Ringland Lane, Costessey between 6th & 10th September. Noted

423/10: Traffic Management Programme. 2010/11 – The Croft – Any time waiting restrictions. It was noted that residents' opinions appeared equally split about whether restrictions should be altered or not. **RESOLVED: to support the scheme as proposed and apply for alterations if, once in use, these were necessary.**

Police Matters

424/10: Overflowing dog faeces bin and anti-social behaviour connected with it. It was noted that the dog bins had not been emptied at all the previous week. **ACTION: Deputy Clerk**

425/10: Consideration of Office opening hours and the period of closure over the Christmas and New Year Holiday. This was deferred to the following meeting.

Councillors' Question Time

426/10: Items raised were:

- i) **Refuse bins/ Litter / Fly tipping:** Bins left on footway and fly tipping outside a property near the Doctor's in Beechcroft and also in Middleton Crescent. Bins left outside flats at the top of Breckland Road/Dereham Road.
- ii) **Sign into Costessey** (white on blue) leading to Oval needs cleaning.
- iii) **Traffic Management Scheme in The Street** – work would take 17 weeks from 8 November
- iv) **Design Tour** had commented that coat hooks were needed in the toilets and that the kitchens were not of the correct standard.
- v) **Millennium Quilt** is to be moved from the Parish Rooms for the Owen Barnes Room
- vi) **Wilkin Wilkin tomb** - a quote has been sought. The Clerk had not yet received it
- vii) **Folgate Lane** A query was raised if notices could be erected stating that access was for residents only while the traffic management scheme was being undertaken in The Street.
- viii) **Dower House** is in a sorry state. Concerns were expressed that the building might be at risk.
- ix) **Marriott's Way** – complaints had been received that branches were overhanging. Mr Amis had taken this up with Mr Williams at Country side Access group of Norfolk CC who had personally trimmed them back. In so doing he noticed the speed at which cyclists were travelling along Marriott's Way and indicated he would attempt to take action to slow them down.

The meeting closed at 9.40 pm

After the conclusion of the meeting the Parish Council took 15 minutes **Public Participation**

Items raised were:

- i) Noise pollution and events in the Costessey Centre
- ii) Sensors on lights in the Costessey Centre
- iii) Inconsiderate parking in West End had been reported.
- iv) Litter at the bus stop –a litter bin was needed. Also the hedge in Norwich Road by the Cherry Tree had been cut back, but all the litter left.
- v) Breydon Drive – one light left on

Chair: